

Walla Walla Public Schools

BOARD POLICY

Policy No.3416

Page 1 of 2

MEDICATION AT SCHOOL

Under normal circumstances prescribed and over the counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. If a student must receive a prescribed or over-the-counter oral or topical medication, eye drops or ear drops (“medications”) from an authorized staff member, the parent must submit a written authorization accompanied by a written request from licensed health professional proscribing within the scope of his or her prescriptive authority. Oral medications are administered by mouth either by swallowing or inhaling including through a mask that covers the mouth or mouth and nose.

If the medication will be administered for more than fifteen consecutive days the health professional must also provide written, current and unexpired instructions for the administration of the medication to be given at school.

The superintendent shall establish procedures for:

- A. Delegating training and supervision of staff members in all the administration of prescribed or over-the-counter medication to students by a licensed health care provider or registered nurse;
- B. Designating staff members who may administer prescribed or over-the-counter medication to students;
- C. Obtaining signed and dated parental and health professional requests for the dispensing of prescribed or over-the-counter medications, including instructions from the health care professional if the medication is to be given for more than fifteen (15) days;
- D. Storing prescribed or over the counter medication in a locked or limited access facility;
- E. Maintaining records pertaining to the administration of prescribe or non-prescribed oral medication; and
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

Nasal inhalers, suppositories and non-emergency injections may not be administered by school staff other than registered nurses and licensed practical nurses. No medication will be administered by injection except when a student is susceptible to a predetermined, life-

Walla Walla Public Schools

BOARD POLICY

Policy No.3416

Page 2 of 2

endangering situation. In such an instance, the parent/guardian will submit a written and signed permission statement. Such an authorization will be supported by signed and dated written orders accompanied by supporting directions from the licensed health professional. A staff member will be trained prior to injecting a medication.

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal projections for the disabled.

Cross references:	Model Policy 3419	Self-Administration of Asthma and Anaphylaxis Medications
Legal References:	RCW 28A.210.260	Public and Private Schools Administration of Oral Medication by— Conditions
	28A.210.270	Public and Private Schools Administration of Oral Medication by— Immunity from Liability Discontinuance, Procedure

Management Resources:

Policy News, August 2012 “Medication” Definition
Policy News, February 2001 Oral Medication Definition Expanded
98.10.02 OSPI bulleting reviews medication issues

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