



Sprigeo, Summary Report

School Safety Onsite Evaluation Summary Report

For

Walla Walla School District

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Introduction

On May 2nd and 3rd, 2016 an evaluation team from Sprigeo traveled to Walla Walla School District for the purpose of conducting a series of onsite visits to each of the district's school sites, the school district administrative building and the facilities buildings. Each site was evaluated for structural and procedural vulnerabilities within the context of school safety. Structural vulnerabilities are defined as observations and recommendations connected with the physical site facilities. Procedural vulnerabilities are defined as observations and recommendations connected with the procedures currently in place for students and staff that may lead to potential safety threats or hazards.

Before moving into the report findings we would like to take the opportunity to say thank you to the people of Walla Walla School District who welcomed us to their schools and were wonderfully generous with their time. A special thanks to Ted Cohan, who extended us every courtesy, as we were welcomed at the school sites and given access to move in and around the school buildings.

The report is organized to first, provide a general overview of our findings and district-wide recommendations for both structural and procedural improvements. Secondly, we will share our findings for each school site, separated into two categories: structural and procedural. Finally, we have included a series of images in the appendices section. Each image is labeled with a number. Each image number corresponds to a specific image that we will refer to when discussing our school site specific recommendations.



General Findings

Each school site has a unique footprint, history, and story to tell. Although the history of schools in Walla Walla spans nearly a century, efforts have been made to keep each site up-to-date and safe for both students and staff. Whereas some school districts have allowed their schools to fall into decay or chosen to focus resources on newer sites, Walla Walla has given attention to every site, a key indicator of the value they place on education and safety in their schools. Although vulnerabilities were found at each site there were a significant number of positive points that we would like to acknowledge.

In an effort to provide onsite security support, cameras have been placed in numerous locations both on the exterior and interior of each school site. School administrators and front office staff at all sites were able to provide access to the security camera footage, demonstrating their knowledge of these systems. The Sea-Tech site and Prospect Point Elementary School currently utilize keypad/swipe entry systems for certain doors, adding another layer of structural safety to these sites. We will discuss future recommendations for the use of the keypad/swipe system later in the report. During the walkthrough process at each site we were met by staff who asked us if we needed assistance, while actively looking for our visitor credentials. Utilization of a consistent procedure for approaching visitors was evident at many of the school sites. Wire mesh windows and double pane windows were found at numerous sites. The use of either type of windows has been found to slow intruders from entering buildings. We will discuss further recommendations for implementing either wire mesh or double pane windows later in the report. Blue Ridge Elementary School has implemented an electronic locking mechanism on the double doors leading from the main entrance area to the classroom hallways. By restricting access to the main hallways the school has reduced the potential for intruders to gain access to classrooms, students and staff, thereby increasing the likelihood of first responders arriving at the school site and removing the safety threat.

The mechanisms and tools discussed above demonstrate Walla Walla School District's efforts to effectively minimize potential threats from active intruders. Finally, the district provided extensive evidence that ongoing drills are conducted at each school site on a regular basis.



General Recommendations

Before articulating school site specific recommendations, we would like to share a set of suggestions that would benefit all sites across the district. The following recommendations were identified as being beneficial additions or changes at all school sites. Our recommendations, detail many of the structural and procedures components that collectively comprise the Sprigeo Standard for School Safety. The Sprigeo Standard is based on the standards detailed in the Sandy Hook Evaluation and Governor's report and represent that most relevant set of standards currently available.

Liability disclaimer for general and school specific recommendations: Our recommendations are not meant to be all-inclusive. We openly acknowledge that schools, like any facility, cannot completely eliminate the potential for an active intruder to enter and cause harm. The following recommendations will provide the Walla Walla School District with a set of best practices for creating school environments designed to minimize potential threats from active intruders.

Recommendations for all sites

1. Exterior classroom and office windows would benefit from shatterproof tinting. We recommend the use of 3M Film or a similar product. The use of window tinting minimized viewing of classroom interior area from the outside.
2. Signs posted or placed on doors at all school access points that clearly tell visitors to check in at the front office.
3. Shrubbery growing next to all building exterior walls should be cut down to a minimum height of 6ft and trimmed to allow for a minimum, unobstructed passage way of 3ft between the shrubbery and the exterior school walls.
4. A consistent visitor check-in system that ensures the safety of front office staff. We will note this recommendation in the image appendices and site specific recommendations. Currently, each site utilizes a different check-in system ranging from a Google form to a visitor sticker. During our evaluation we were not required to produce any identification that would confirm our identities. We recommend that each site have a secure vestibule area where visitors must scan their government issued identification, prior to gaining access to the school interior. We will provide additional detail regarding the design of the vestibule area during the follow up phone call for this report. In the interim, until a secure vestibule area can be created we recommend creating a consistent procedure for visitor check-ins. We can provide you with a



- procedure if needed.
5. Restrict access to building interiors to a single access point for visitors and students. We recognize that Prospect Point Elementary School and Walla Walla High School cannot feasibly restrict access to a single entry point. Additional access doors that currently lead to interior school hallways can be equipped with keypad/swipe card access for staff.
 6. Security camera footage is currently viewable on a computer display by the school principal and in some cases by other administrators and office staff. Our recommendation is to use a larger screen (23" or larger), positioned in clear view, in the school's front office to display all camera views in addition to providing access to the principal and secretary/office managers at each school site.
 7. Additional training on the effective use of security cameras for all front office staff and administration is needed.
 8. Review of procedures for staff and students regarding access to school buildings by unauthorized visitors. During our evaluation we checked access doors to confirm they were locked. Although most access doors were locked, students and staff members opened the door from the inside when they heard us pulling on the handle.
 9. Interior classrooms doors should be closed and locked from the interior during school hours. Classroom door locks should have the ability to be unlocked from the exterior by first responders.
 10. Development of a consistent script and protocol for staff members to use when approaching a visitor at the school site.
 11. Interior bathroom doors should remain unlocked and open during school hours.
 12. All exterior doors should be locked during school hours. We have noted specific doors that were found to be unlocked in the school specific recommendations sections.
 13. Exterior windows that provide access to interior hallways should be closed and locked during school hours.
 14. Exterior wood frame windows should be replaced with either wire frame or double pane windows.
 15. Power breaker panels should be locked and accessible only by designated administrators or custodial staff. We found numerous instances of breaker panels on both the exterior and interior hallways that were unlocked and easily accessible.
 16. No evidence was found of a student threat reporting system. We would recommend the use of the Sprigeo student reporting system or another system that provides students and families with an electronic tool for anonymously reporting potential safety threats.
 17. Our final recommendation falls under the heading of "procedural recommendations". As we traveled from site to site and met front office staff, custodians and administrators there appeared to be a lack of consistency in safety protocols ranging from visitor check-in procedures to unlocked access point doors. We recommend that the district develop a set of protocols that can be implemented district-wide. School administrators would receive training on an annual basis and would then provide training for their school site staff.



School Specific Findings

In the following pages we will share our suggested recommendations for each school site. Some recommendations will have an image reference, indicated by a number in parenthesis after the statement. Recommendations will be categorized as either structural or procedural.

SEA-TECH

Structural Recommendations

1. Security camera needed on the second floor area of the Mechanical room. (ST8)
2. Double doors in the Mechanical room, leading to the school exterior should be reinforced with a bar locking mechanism. (ST9)
3. Shatterproof window tint can be added to the exterior side of all classroom windows. Window shades should be closed until the window tinting can be installed. (ST10)
4. Dead space, limited access to surveillance. A security camera is needed to see this area. (ST11)
5. Panoramic image of #4 side. Two security cameras are needed to capture the view in this area. (ST16)
6. #1 side looking out at parking lot. Good visibility looking out. Multiple security cameras are needed in parking lot. The school is on high ground, which cameras should accommodate for. Camera on #1 and #3 sides recommended for top of building looking into parking lot and beyond. (ST17)
7. The SEA-TECH site is used by outside groups as a meeting and event facility, which poses a security risk. We recommend limiting access to a single entry point at the front of the school for all visitors who are utilizing the multi-use room. All other hallways can be temporarily cut-off through the use of a folding security gate. See image ST18.

Procedural Recommendations

1. All equipment cabinets should be locked during school hours. (ST1)
2. School lockers should be locked with school issued locks. (ST2,4)
3. Doors to shop areas should be locked during school hours. (ST3)
4. Double doors leading to classroom areas should be locked during school hours. (ST5)
5. Doors leading to the Mechanical area should be locked during school hours. (ST7)
6. Unsecured access to electric panel. A gate lock is needed like what is displayed in the next picture ST13. (ST12)



7. Open fence access to #4 side. Area is surrounded by 12' high chain link fence. This area should be closed with a locked gate during school hours. (ST14)
8. Inside open chain link fence area. Open door found that should be locked during school hours. (ST15)

Green Park Elementary School

Structural Recommendations

1. Inside lobby area unsecured. We recommend creating a secure vestibule area here. (GP1)
2. A security camera is needed in the Library/Media center. (GP2)
3. A security camera is needed to see this blind spot of the corner view. (GP3)
4. A security camera is needed to see this view of the stairwell. (GP4)
5. Lockdown magnets are currently placed on the strike plate of classroom doors. The magnets appear to be worn. We recommend removing the lockdown magnets in favor of keeping all classroom doors closed and locked during the school day. Lockdown magnets, although simple in function, create one additional task for a teacher or student to manipulate in a lockdown situation. (GP5)
6. A security camera is needed to see this view of the 2nd story stairwell. (GP7)
7. A security camera is needed to see this view of the 3rd story stairwell. (GP8)
8. Two security cameras are needed to see to view the gym area. (GP10)
9. The school perimeter surrounding #2,3,4 side of fields and playground have 3' high chain link fence. School surrounded by dense neighborhood. We recommend installing a 6' high fence that would create a more effective deterrent to entering the school grounds.
10. All windows need protective film covering. (GP13)
11. #3 side. No cameras covering dead space. A security camera is needed to see this view. (GP15)
12. Alcove. Note, camera lens on right side of photo. This one lens camera view is of playground. A multi-lens camera should be used to cover both playground and alcove (GP17)
13. Backside of gym area. A security camera is needed to see this view. (GP18)
14. Near the corner on #1 side, this stairway to door access dead space. A security camera is needed to see this area. (GP19)

Procedural Recommendations

1. Currently the school uses a Google form for visitors who come through the front office to check-in. The form submits the information to an office campus college that uses the information to record AmeriCorps volunteer hours. We recommend that this system



sends an email alert to one of the office managers upon submission so that the visitor's identity can be verified prior to taking a badge and entering the building. We recommend this process until such time as a secure vestibule area can be created.

2. Outside shrubbery should be cut back to allow for a minimum of 3 feet of space between the buildings and the shrubbery. Shrubby should also be cut down to a minimum height of 6 feet. (GP12, GP14, GP16)

Edison Elementary School

Structural Recommendations

1. The current entrance to the school opens to the cafeteria, providing immediate access to students and staff. We recommend creating a secure vestibule area here. (EE1)
2. A security camera is needed to see the gym area. (EE3)
3. A security camera is needed to see the area in this open space. (EE5)
4. A ceiling panel is out of place and either needs to be repositioned or replaced. (EE6)
5. Fire drill folder: Although the directions are complete we recommend a series of typed cards, one for each type of drill that will take place at the school. (EE7)
6. Large glass classroom windows should have screens or blinds on the inside to limit viewing from the exterior. (EE8)
7. A security camera is needed to view this area. (EE9)
8. In addition to the security cameras noted above we recommend the place of security cameras in all hallways to capture the view of people moving in these area.
9. Mono camera in dead space. We recommend replacing the mono camera with a multi-lens camera to capture to multiple vantage points in this area. (EE13)

Procedural Recommendations

1. Unsecured door leading directly into cafeteria. All exterior doors should be locked during school hours. (EE10)
2. 1,2 corner. A security camera is present here but the view is being blocked by the shrubbery. Cut back shrubbery to a minimum height of 6ft and trimmed to allow for a minimum, unobstructed passage way of 3ft between the shrubbery and the exterior school walls. (EE11)
3. 3' high fence surrounding playground area. Gate found open, security camera directly above camera. All gates should be closed and locked during school hours. (EE12)
4. Shrubby cut down and away from building. Windows should also be coated with shatterproof tinting. (EE14)
5. Found open window. Close and lock all exterior windows during school hours (EE15, EE16)
6. Open fence access to playground near #1 side. Fences should be closed and locked during school hours. (EE17)



Pioneer Middle School

Structural Recommendations

1. We recommend creating a secure vestibule area at the front entrance of the school that would prohibit access to the main hallways and classrooms. (PM1)
2. Door handles were found to be broken on most boy's and girl's restrooms. We recommend replacing the broken handles and keeping all restroom doors open during school hours. (PM7)
3. Shatterproof window tinting needed on all exterior windows. (PM10)
4. A security camera is needed to see this view of the alcove area. (PM12)
5. Portables with open doors and pane glass windows. Windows should be replaced with either wire mesh or double pane windows. (PM15)

Procedural Recommendations

1. In the interim time before a secure vestibule area can be created, we recommend positioning front office staff so that at least one person has an unobstructed view of the front entrance to the school. We observed that after entering the school we did not draw the attention of anyone from the front office, due in part to having their view obstructed by the computer screen position at the front desk.
2. Doors to the Mechanical room should be closed and locked during school hours. (PM2)
3. Some student lockers were found to be unlocked or without locks. All lockers should have school issued locks. (PM3)
4. Power breaker panel doors should be locked at all times, accessible only by school administration and custodial staff. (PM4)
5. Fire extinguishers were found to be sitting in the cabinets unsecured. We recommend contacting your local fire department to confirm the current fire code regulations related to the securing and accessing fire extinguishers on school grounds. (PM5)
6. We were not asked to show our visitor badge during the course of the evaluation. We recommend a consistent procedure for staff to use when encountering a person who is not wearing a visitor badge so that all visitors are met with a consistent approach by staff. (PM6)
7. Open exterior door leading to gym. All exterior doors should be locked during school hours. (PM8, PM9, PM11, PM12, PM13, PM14)



Berney Elementary School

Structural Recommendations

1. We recommend creating a secure vestibule area at the front entrance of the school that would prohibit access to the main hallways and classrooms.
2. Currently classroom doors are being held ajar with cushions like the one featured here. We recommend replacing the door handles and door locking mechanisms so that all doors remain closed and locked during school hours. Doors should be able to be locked from the interior and exterior. (BE1)
3. Many of the classroom and hallway doors have keyhole locks in a standard doorknob that do not allow the doors to be locked from interior. All doors should have the ability to be locked from both the interior and exterior.
4. We did not find evidence of any security cameras on the interior of the school. We recommend adding security cameras to cover common areas and hallways.

Procedural Recommendations

1. Student restrooms are a combination of open wall entrances and closed doors. Restrooms with doors should be kept open and unlocked during school hours.
2. Staff and work rooms should be kept closed and locked during school hours.
3. Shrubbery growing next to all building exterior walls should be cut down to a minimum height of 6ft and trimmed to allow for a minimum, unobstructed passage way of 3ft between the shrubbery and the exterior school walls. (BE2)
4. Open kitchen door and unlatched screen. All exterior doors should be closed and locked during school hours. (BE3)

Prospect Point Elementary

Structural Recommendations

1. We recommend a consistent approach to securing all classroom doors. The doors seen in picture PP1 have keypad/swipe access. Most doors on the school campus are accessible by traditional key. Keypad/swipe access is the more secure of the two options. (PP1)
2. Although this site was constructed in the ranch style/open school layout we would recommend that the front office has a secure vestibule area that would prohibit access to staff and administration in the front office building.
3. The security camera on the gym side of the cafeteria/gym building is not currently not



functioning and should be inspected and/or replaced. (PP2)

4. Damaged screens on portables. Screens should be replaced and installed properly. (PP7)
5. Broken window on back of portable. This window should be replaced. Portable windows as well as all exterior windows on regular classrooms should have shatterproof window tinting. (PP8)

Procedural Recommendations

1. Unlocked, open door. Building B. All exterior doors should be closed and locked during school hours. (PP3)
2. Door locked, but ajar. All exterior doors should be closed during school hours. (PP4, PP5)
3. Double doors unlocked, students going in and out. Building D (PP6)

Walla Walla High School

Structural Recommendations

1. Doors with a large piece of glass present a security risk. We recommend doors with a smaller viewing window with wire mesh, like what is present at many of the elementary schools. (WH1)
2. Tinted glass limits visual access to the interior of classrooms and is highly recommended on doors and windows where students are present. Photo WH2 was taken at the Auditorium. (WH2)
3. Exterior hallways currently provide open access to classroom doors and windows. We recommend consulting an architect on the possible construction of exterior hallways that would prohibit access to the classrooms except by double door access points at the end of each hallway. (WH4)
4. Although this site was constructed in the ranch style/open school layout we would recommend that the front office has a secure vestibule area that would prohibit access to staff and administration in the front office building.
5. We recommend installing an ornamental style fence around the perimeter entrances to the school where students and visitors first enter the school grounds. Images WH5, WH6, WH7 and WH8 show examples of this type of fencing.

Procedural Recommendations

1. Classroom doors should be closed and locked during school hours. (WH1)
2. Review visitor check-in procedure for all front office staff. Upon arrival we asked if we were required to wear a visitor badge. The front office staff we spoke to were unsure as to the procedure.



3. Although we were met by all three security officers during our evaluation we would recommend the presence of a Safety Resource Officer as an additional sign of law enforcement presence on the school campus.
4. Lockers in the Science building were found to be unlocked or without locks in some cases. All lockers should be locked with a school issued lock.

Sharpstein Elementary School

Structural Recommendations

1. We recommend creating a secure vestibule area here that would prohibit access to the interior of the school and classrooms. (SE1)
2. The door handle was locked on the set of double doors shown in picture SE2; however, we were able to pull both doors open by applying minimal force. We recommend securing double doors with door bars or a center bar. (SE2)
3. A security camera is needed to see stairwell view in the music room. (SE4)
4. A security camera is needed to see this view of the common area. (SE5)

Procedural Recommendations

1. Storage and custodial rooms should be closed and locked during school hours. (SE3)
2. Boy's and girl's restroom doors should be open and unlocked during school hours.
3. Staff and work rooms should be kept closed and locked during school hours.
4. The door to the "Kiln" room was unlocked. The Kiln room door should be closed and locked during school hours.



School District Administrative Offices

Structural Recommendations

1. We noted the use of wire mesh windows throughout the interior of the office building. We recommend the use of wire mesh windows or double paned windows on the exterior of the building along with shatterproof window tinting. (SD1)
2. We recommend creating a secure vestibule area immediately upon entering the administration building as well as limiting access to a single entry point. (SD2)
3. Install a chain link fence securing back access around building, with locked gate for access.

Procedural Recommendations

1. Visitors should access the building through a single access point and be greeted using a standard visitor protocol. Staff members can be given access through multiple entrances if a keycard/swipe access system is implemented at the additional entrances.

Lincoln High School

Structural Recommendations

1. We recommend creating a secure vestibule area at the entrance of the school that is closest to the office. Visitors and students would gain access to main hallways and classrooms only after passing through the secure entrance after the school day has started and in the hours after the school day has ended.
2. Double doors in the gym that lead to the exterior are currently being secured with a bungee cord. We recommend that the bar locking mechanism is repaired or replaced so that the doors are secured at all times. (LH1)
3. Cables leading to the security camera and excess cables should be enclosed in conduit to prevent access. (LH2, LH4, LH5)
4. Replace the wood frame windows with either the wire frame glass or the double pane windows found in many of the district's schools. (LH3)



5. Windows in the pottery/ceramics room are currently held closed by a piece of wood that is positioned at the top of window. We recommend replacing these windows with either wire frame glass or the double pane windows found in many of the district's schools. (LH6)
6. We discovered a small latched door to room inside of the boiler room. We recommend that this door be removed and access to the room beyond the door should be cut off unless this room serves a purpose that the school or district can clarify. (LH8)
7. Lockers in the hallway, on the third floor should either be locked with school issued locks or removed from the hallway area.

Procedural Recommendations

1. Breaker panel doors by Room 103 should be locked and accessible only by school administration or custodial staff. Confirm that additional breaker panel compartments at the school are secured. (LH7)
2. Access doors to the boiler room should be locked from the exterior during school hours. Door handle locks and doors with skeleton key locks should be replaced with a door locking mechanism that can be installed on all door in the school. (LH9)
3. We were able to gain access to the interior of the school and gym area during the after school hours. We recommend that all access points are closed and locked during the after school hours. Entry to the interior area of the school should be through a single access point.

Garrison Middle School

Structural Recommendations

1. We recommend creating a secure vestibule area at the front entrance of the school to prohibit access to the interior hallways and classrooms. (GM1)
2. The door handle is broken on exterior of this entrance to the library and should be repaired or replaced. (GM2)
3. A security camera is needed to see this view of the hallway. (GM4)
4. All school locker doors should be shut and locked with a school issued lock. (GM6)
5. Exterior door handles on both the girl's and boy's restrooms are broken. (GM7)
6. Fire extinguisher near Room 155 was found to be unsecured. We recommend consulting your local fire department regarding fire code regulations for securing and accessing fire extinguishers on school grounds. (GM10)
7. Wood framed windows in the cafeteria should be replaced with either the wire mesh windows or double pane windows found at the other school sites. (GM12)
8. A security camera is needed to see this view of the hallway by Room 122. (GM15)
9. A security camera is needed to see the backstage area. (GM17)
10. A security camera is needed to see this view of the hallway. (GM19)



11. A security camera is needed to see this view of the hallway. (GM20)
12. #1 side. All exterior windows should have shatterproof window tinting installed. A security camera is needed to capture this view of the exterior. (GM21)
13. A security camera is needed to capture this exterior view. (GM22)
14. Numerous dead spots on #2 side, delivery access area. Two security cameras are needed to capture this view. (GM23). Picture GM24 shows the location where a security can be added to capture this view.
15. At the 2, 3 corner of building. PR - chain link fence, with locked gate, from corner of building to creek edge. At this juncture, another fence (3') should be running alongside creek perimeter. (GM26)
16. West Wing corner of courtyard. A multi-lens camera should be installed here, showing courtyard to East Wing. (GM27)
17. Doors and windows in back courtyard area can also be treated with tinting. (GM28)
18. Perimeter: #1 side of main building surrounded by neighborhood. East Wing/ gym building surrounded by fields, the area across from Fair Grounds. Fields have 5' high fence surrounding up till creek bed area. Chain link should extend around this dead space because of close proximity to school and numerous dead spaces creek provides. (GM29)

Procedural Recommendations

1. Mechanical room door should be locked during school hours. (GM3)
2. AV storage room door should be locked during school hours. (GM5)
3. All student restroom doors should be open during school hours. (GM7)
4. Supply cabinets near Room 157 should be locked during school hours. (GM8)
5. Windows near Room 161 were found unlocked. All windows leading to the exterior area of the school should be locked during school hours. (GM9)
6. Supply doors near Room 148A need to either be locked or the supply cabinets can be replaced with a style similar to what is present by Room 157, which can be locked from the front. (GM11)
7. The door to the AV Room 141 should be locked during school hours. (GM13)
8. Equipment room doors on the inside of the gym should be locked during school hours. (GM14)
9. Breaker panel doors on the stage should be locked and only accessible by school administration and custodial staff. (GM16)
10. Good example of a small window area in the classroom door. Also of note are the window coverings for the two, side windows that limit visual access to the interior of the classroom. Doors with this window layout should also use windows covering to limit visual access to the classroom interiors. (GM18)
11. #2 side. Keep all window blinds closed on exterior windows until window tinting can be installed. (This is the #2 side of the West Wing.) (GM25)



Blue Ridge Elementary School

Structural Recommendations

1. We recommend creating a secure vestibule area here (BR1) that would prohibit access to the front office staff. The hallway doors have an electronic access mechanism in place that prohibits access to the classroom areas until the front office staff have activated the door lock. (BR1)
2. A security camera is needed to see this view of the hallway. (BR2)
3. We recommend consulting your local fire department regarding fire code regulations for securing and accessing fire extinguishers on school grounds. (BR3)
4. A security camera is needed to see hallway on upper level. (BR4)
5. The door locking mechanism on Room 17 should be checked to confirm that it is functioning properly and not in need of replacement. (BR5)
6. A security camera is needed to see opposite end of the lower level main hallway. (BR7)
7. Security cameras are needed on the far ends of the gym to capture the view of both the gym and cafeteria. (BR8)
8. A security camera is needed to see the upper level area next to the elevator. (BR9)
9. All exterior windows should have shatterproof window tinting installed. (BR12)

Procedural Recommendations

1. Supply cupboard doors needed to be locked during school hours. (BR6)
2. Alcove on #1 side near 1, 2 corner. Door found unlocked. All exterior doors should be closed and locked during school hours. (BR10, BR11)
3. Fence at 3, 4 corner found to be unsecured. All exterior gates should be locked during school hours. (BR13)



Facilities Buildings

Structural Recommendations

1. We do not have any structural recommendations beyond what has been stated in the general recommendations for all buildings.

Procedural Recommendations

1. On entering the facilities buildings, we were met by a staff member who asked that we stay in the office area until our visit could be verified by his manager. Although our purpose was questioned we were not required to present ID to verify our identities. Confirming our evaluation was a positive step in developing a consistent protocol for welcoming visitors. We would also recommend that all non-school district visitors produce a government id that can be used in conjunction with a visitor check-in system.

Image Appendices - Organized by Site

SEA - TECH



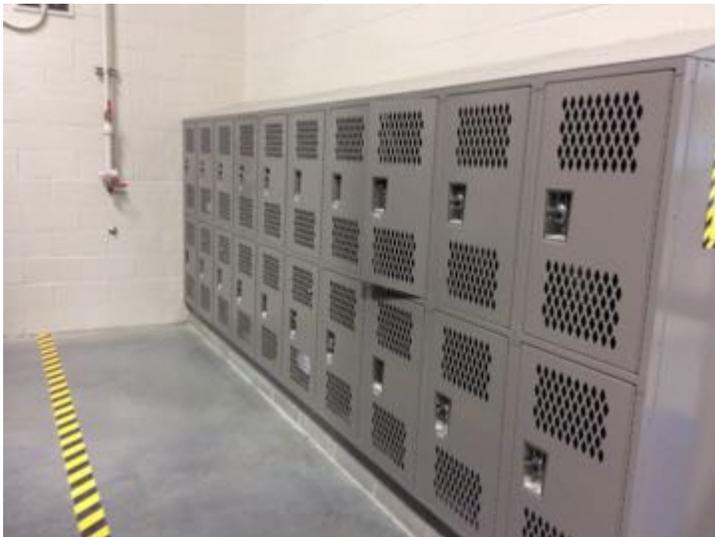
ST1 - All supplies lockers should be locked during school hours.



ST2 - All lockers should have school issued locks



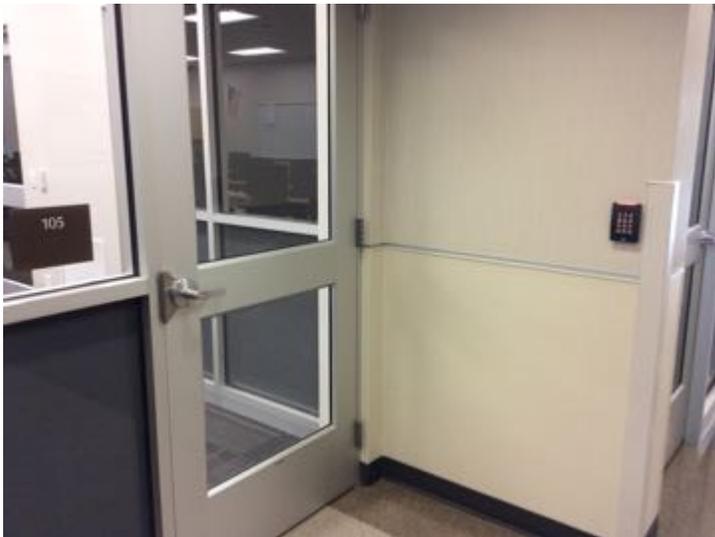
ST3 - doors to equipment areas should be locked during non-school hours



ST4 - All lockers should have school issued locks



ST5 - Double doors to classroom areas should be locked during school hours.



ST6 - Keypad access to the classroom area is a significant upgrade to the security of the building.



ST7 - Doors to the Mechanical room should be locked during school hours.



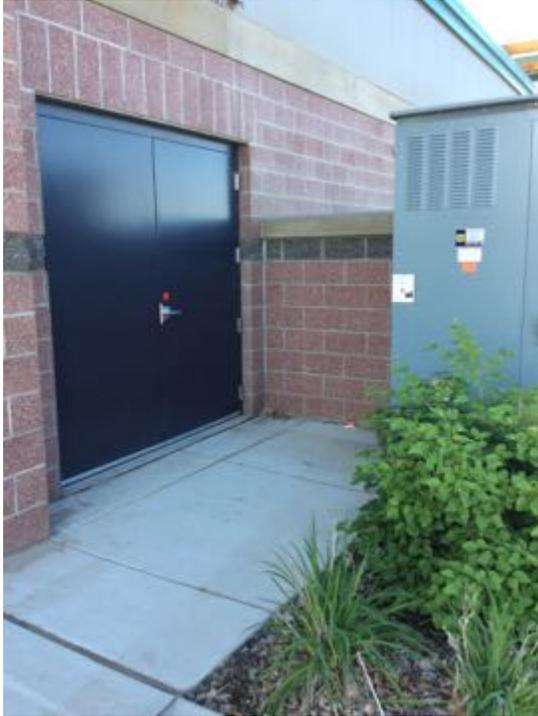
ST8 - Security cameras needed in the upstairs area of the Mechanical room.



ST9 - Reinforce these double doors with a bar locking mechanism.



ST10 - Window shading is a positive example of minimizing visual access to the inside of the room. We recommend keeping these shades down during school hours.



ST11 - Dead space, limited access to surveillance. A security camera is needed to see this area.



ST12 - Unsecured access to electric panel. A gate lock is needed like what is displayed in the next picture ST13.



ST13 - Locked gate at the far end of #3 side. Properly secured compared to photo ST12.



ST14 - Open fence access to #4 side. Area is surrounded by 12' high chain link fence. This area should be closed with a locked gate during school hours.



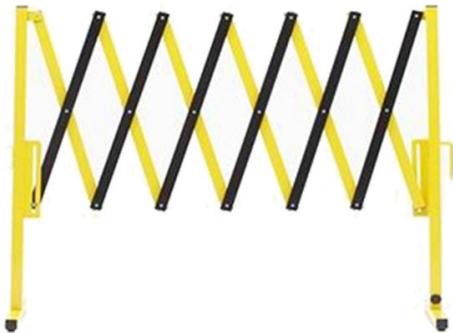
ST15 - Inside open chain link fence area. Open door found that should be locked during school hours.



ST16 - Panoramic image of #4 side. Two security cameras are needed to capture the view in this area.



ST17 - #1 side looking out at parking lot. Good visibility looking out. Multiple security cameras are needed in parking lot. School is on high ground, which cameras should accommodate for. Camera on #1 and #3 sides recommended for top of building looking into parking lot and beyond.



ST18 - Folding security gate that can be used to temporarily cut-off access to hallways, prohibiting access by visitors who are utilizing the multi-use room for events.

Green Park Elementary School



GP1 - Inside lobby area unsecured. We recommend creating a secure vestibule area here.



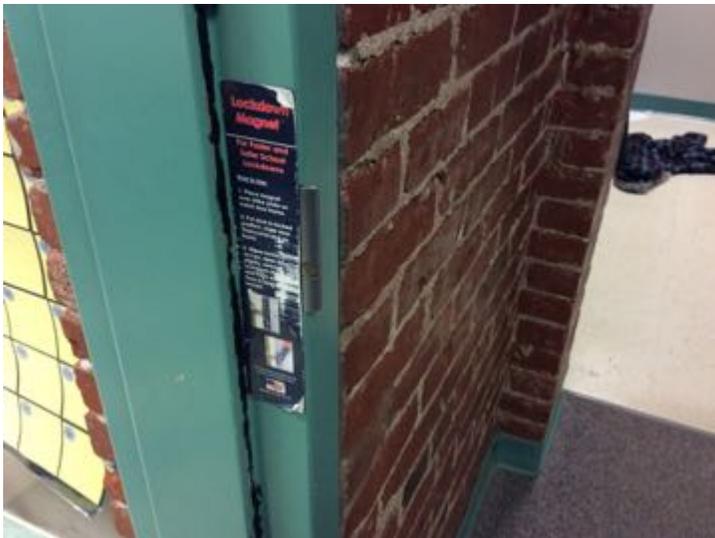
GP2 - A security camera is needed in the Library/Media Center.



GP3 - A security camera is needed to see this view of the corner.



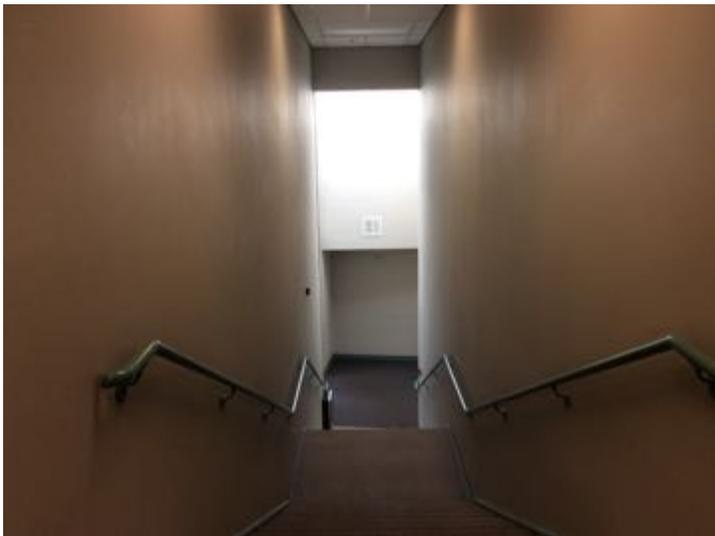
GP4 - A security camera is needed to see stairwell views.



GP5 - Lockdown magnets were in place, covering the strike plate of most classroom doors. The magnets show signs of wear and may be in need of replacement.



GP6 - Wire mesh windows were found in many of the classrooms. We prefer this type of window for classrooms as it creates a secondary layer of protection that must be penetrated in order to gain entry into the classroom.



GP7 - A security camera is needed to see this view of the stairwell.



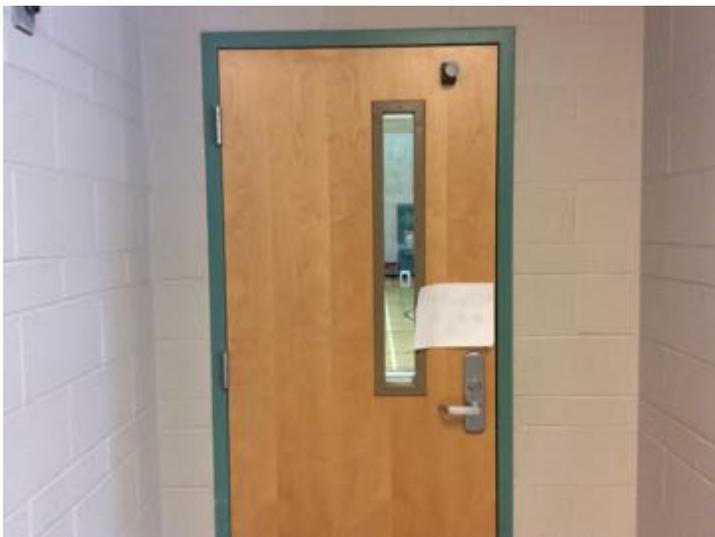
GP8 - A security camera is needed to see this view of the stairwell.



GP9 - All bathroom doors should be open during school hours.



GP10 - Two security cameras needed in the gym. We recommend one camera on each end.



GP11 - Good example of a door with a minimal view of the room's interior. This size window also prohibits access to the room if broken.



GP12 - Far left near #4 corner. Hedges should be trimmed for better natural surveillance.



GP13 - All windows need shatterproof window tinting.



GP14 - Dead space on #2 side in need of hedge cut back.



GP15 - #3 side. No cameras covering dead space. A security camera is needed to see this view.



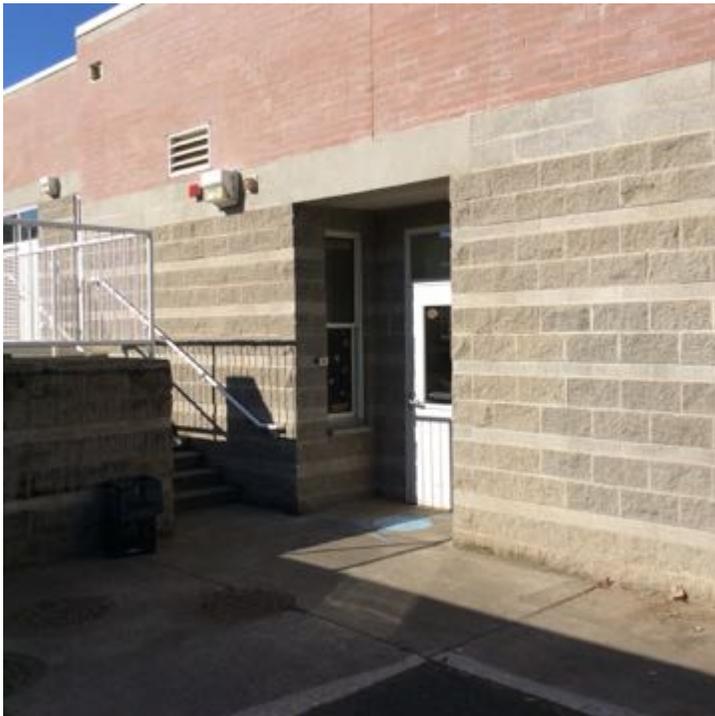
GP16- Back corner of playground off of #3 side. Shrubbery should be cut back in this area.



GP17 - Alcove. Note, camera lens on right side of photo. This one lens camera view is of playground. A multi-lens camera should be used to cover both playground and alcove.

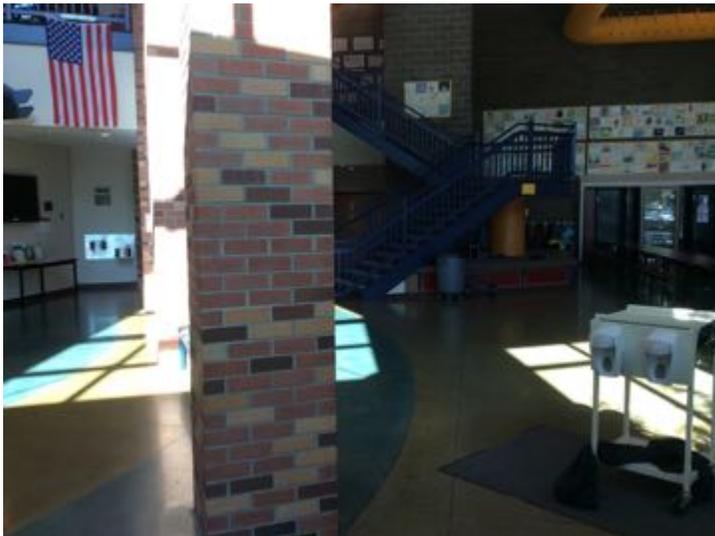


GP18 - Backside of gym area. A security camera is needed to see this view.



GP19 - Near the corner on #1 side, this stairway to door access dead space. A security camera is needed to see this area.

Edison Elementary School



EE1 - We recommend creating a secure vestibule area here that would cut off access to the cafeteria and classrooms.



EE2 - Access doors to staff and work areas should be locked during school hours.



EE3 - Two security cameras needed in the gym. We recommend one camera on each end of the gym.



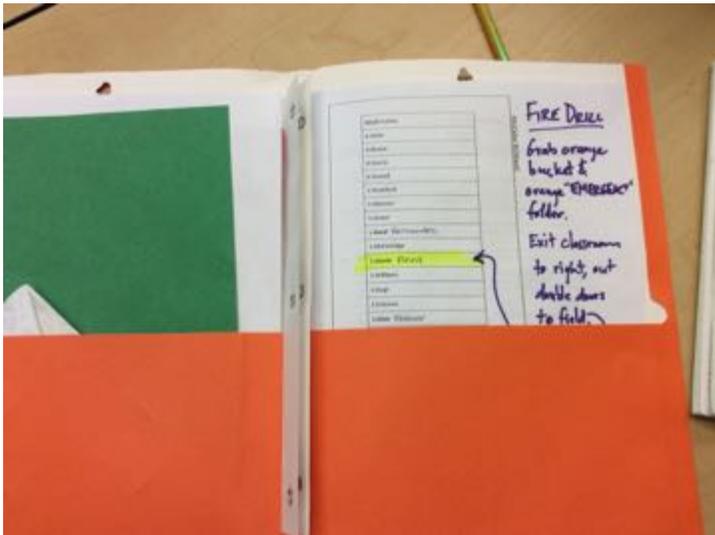
EE4 - Door handle unlocked and doors open. We recommended that classroom doors remain closed and locked during school hours prohibiting access except when someone on the interior of the classroom has opened the door.



EE5 - A security camera is needed to see this open space area.



EE 6 - Ceiling panel needs to be replaced or repositioned.



EE7 - Fire drill folder: Although the directions are complete we recommend a series of typed cards, one for each type of drill that will take place at the school.



EE8 - Large glass classroom windows should have screens or blinds on the inside to limit viewing from the exterior.



EE9 - A security camera is needed to see this view of stairwell.



EE10 - Unsecured door leading directly into cafeteria. All exterior doors should be locked during school hours.



EE11 - 1,2 corner. A security camera is present here but the view is being blocked by the shrubbery. Cut back shrubbery to a minimum height of 6ft and trimmed to allow for a minimum, unobstructed passage way of 3ft between the shrubbery and the exterior school walls.



EE12 - 3' high fence surrounding playground area. Gate found open, security camera directly above camera. All gates should be closed and locked during school hours.



EE13- Mono camera in dead space. We recommend replacing the mono camera with a multi-lens camera to capture to multiple vantage points in this area.



EE14 - Shrubbery cut down and away from building. Windows should also be coated with shatterproof tinting.



EE15 - Found open window. Close and lock all exterior windows during school hours.



EE16 - Additional exterior windows found open that needed to be closed and locked during school hours.



EE17 - Open fence access to playground near #1 side. Fences should be closed and locked during school hours.

Pioneer Middle School



PM1 - We recommend creating a secure vestibule area at the front entrance of the school that would prohibit access to the main hallways and classrooms.



PM2 - Door to the Mechanical room should be locked during school hours.



PM3 - Some student lockers were found to be unlocked or without locks. All lockers should have school issued locks.



PM4 - Power breaker panel doors should be locked at all times, accessible only by school administration and custodial staff.



PM5 - Fire extinguishers were found to be sitting in the cabinets unsecured. We recommend contacting your local fire department to confirm the current fire code regulations related to the securing and accessing fire extinguishers on school grounds.



PM6 - We were not asked to show our visitor badge during the course of the evaluation. We recommend a consistent procedure for staff to use when encountering a person who is not wearing a visitor badge so that all visitors are met with a consistent approach by staff.



PM7 - Door handles were found to be broken on most boy's and girl's restrooms. We recommend replacing the broken handles and keeping all restroom doors open during school hours.



PM8 - Open exterior door leading to gym. All exterior doors should be locked during school hours.



PM9 - Another open door to gym. All exterior doors should be locked during school hours.



PM10 - Shatterproof window tinting needed on all exterior windows.



PM11 - Unlocked door found. All exterior doors should be locked during school hours.



PM12 - Alcove. A security camera is needed and door found unlocked.



PM13 - Unlocked door on #3 side.



PM14 - Unlocked door.



PM15 - Portables with open doors and pane glass windows. Windows should be replaced with either wire mesh or double pane windows.

Berney Elementary School



BE1 - Currently classroom doors are being held ajar with cushions like the one featured here. We recommend replacing the door handles and door locking mechanisms so that all doors remain closed and locked during school hours. Doors should be able to be locked from the interior and exterior.



BE2 - Shrub cut back and window tint.



BE3 - Open kitchen door and unlatched screen. All exterior doors should be closed and locked during school hours.

Prospect Point Elementary



PP1 - We recommend a consistent approach to securing all classroom doors. The doors seen in the picture above have keypad/swipe access. Most doors on the school campus are accessible by traditional key. Keypad/swipe access is the more secure of the two options.



PP2 - The security camera on the gym side of the cafeteria/gym building is not currently not functioning.



PP3 - Unlocked, open door. Building B. All exterior doors should be closed and locked during school hours.



PP4 - Door locked, but ajar. All exterior doors should be closed during school hours.



PP5 - Same door as above. Locked, but ajar.



PP6 - Double doors unlocked, students going in and out. Building D



PP7 - Damaged screens on portables. Screens should be replaced and installed properly.



PP8 - Broken window on back of portable. This window should be replaced. Portable windows as well as all exterior windows on regular classrooms should have shatterproof window tinting.

Walla Walla High School



WH1- Classroom doors should be closed and locked during school hours. Doors with a large piece of glass present a security risk. We recommend doors with a smaller viewing window with wire mesh, like what is present at many of the elementary schools.



WH2- Tinted glass limits visual access to the interior of classrooms and is highly recommended on doors and windows where students are present. This photo was taken at the Auditorium.



WH3 - The Vocational Technical building uses windows above the viewing level to limit visual access to the interior hallways. By limiting visual access, the building and students inside the building are at lower risk from outside intruders.



WH4 - Exterior hallways currently provide open access to classroom doors and windows. We recommend consulting an architect on the possible construction of exterior hallways that would prohibit access to the classrooms except by double door access points at the end of each hallway.



WH5 - Example 1 of ornamental fencing that could be used to secure the perimeter entrances to the school



WH6 - Example 2 of ornamental fencing that could be used to secure the perimeter entrances to the school

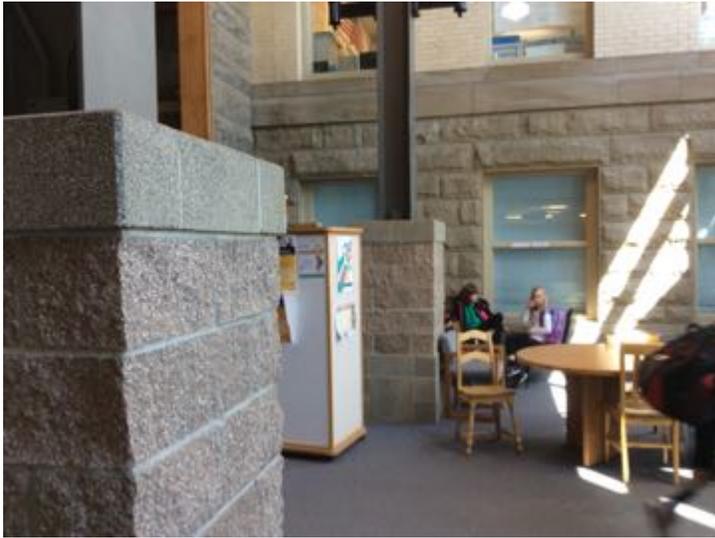


WH7- Example 3 of ornamental fencing that could be used to secure the perimeter entrances to the school

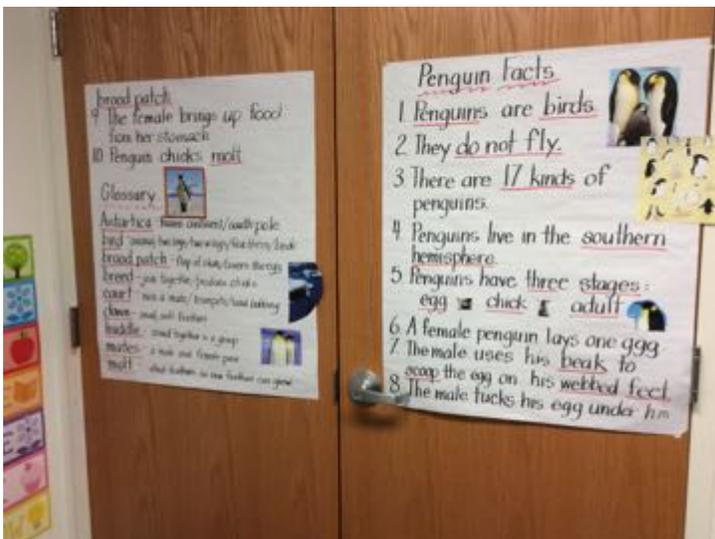


WH8- Example 4 of ornamental fencing that could be used to secure the perimeter entrances to the school

Sharpstein Elementary School



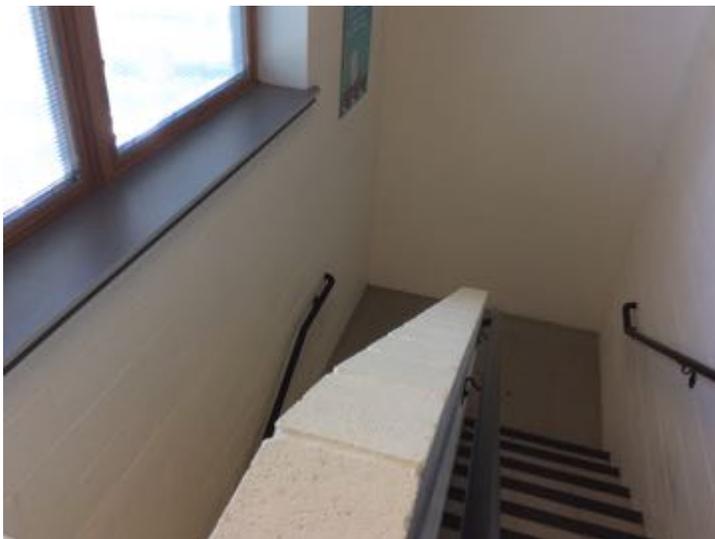
SE1 - We recommend creating a secure vestibule area here that would prohibit access to the interior of the school and classrooms.



SE2 - The door handle was locked; however, we were able to pull both doors open by applying minimal force. We recommend securing double doors with door bars or a center bar.



SE3 - Storage and custodial rooms should be closed and locked during school hours.



SE4 - A security camera is needed to see stairwell view in the music room.



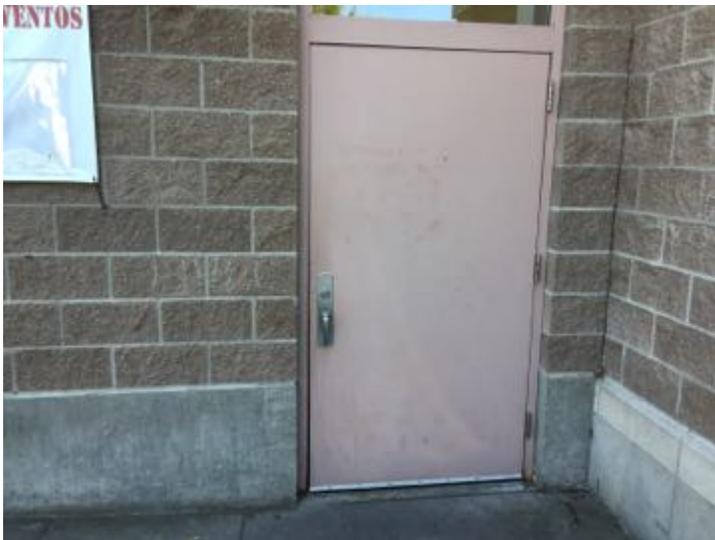
SE5 - A security camera is needed to see this view of the common area.



SE6 - Double pane windows like the ones seen in the picture above provide additional security for the school building. We also recommend applying shatterproof window tint to the exterior of these windows so that visual access is limited from the exterior.



SE7 - #1 side. Shatterproof window tinting can be installed on all exterior windows. In the interim all interior blinds can be closed to limit visibility from the exterior. Shrubbery growing next to all building exterior walls should be cut down to a minimum height of 6ft and trimmed to allow for a minimum, unobstructed passage way of 3ft between the shrubbery and the exterior school walls.



SE8 - Gym door on #3 side found unlocked. No camera view. A security camera is needed to capture this view.



SE9 - Door on #3 side near #4 corner, found unlocked.

School District Administrative Offices



SD1 - Wire mesh windows provide an additional layer of security by forming another barrier that an intruder must overcome in order to gain entry into the room. We found wire mesh windows throughout the school district office.



SD2 - We recommend creating a secure vestibule area immediately upon entering the administration building as well as limiting access to a single entry point.

Lincoln High School



LH1 - Doors are currently being secured with a bungee cord. We recommend that the bar locking mechanism is repaired or replaced so that the doors are secured at all times.



LH2 - Wires leading to the security camera should be enclosed in conduit to prevent access.



LH3 - Replace the wood frame windows with either the wire frame glass or the double pane windows found in many of the district's schools.



LH4 - Wires leading to the security camera should be enclosed in conduit to prevent access.



LH5 - Excess wire should be removed or enclosed in conduit to prevent access.



LH6 - Windows are currently held closed by a piece of wood that is positioned at the top of window. We recommend replacing these windows with either wire frame glass or the double pane windows found in many of the district's schools.



LH7 - Breaker panel doors by Room 103 should be locked and accessible only by school administration or custodial staff. Confirm that additional breaker panel compartments at the school are secured.



LH8 - Small latched door to room inside of the boiler room. We recommend that this door be removed and access to the room beyond the door should be cut off unless this room serves a purpose that the school or district can clarify.



LH9 - Access doors to the boiler room should be locked from the exterior during school hours.



LH10 - Windows need to be upgraded to double pane and have shatterproof window tinting.



LH11 - Open door to gym. All exterior doors should be closed and locked during school hours.

Garrison Middle School



GM1 - We recommend creating a secure vestibule area at the front entrance of the school to prohibit access to the interior hallways and classrooms.



GM2 - The door handle is broken on exterior of this entrance to the library and should be repaired or replaced.



GM3 - Mechanical room door should be locked during school hours.



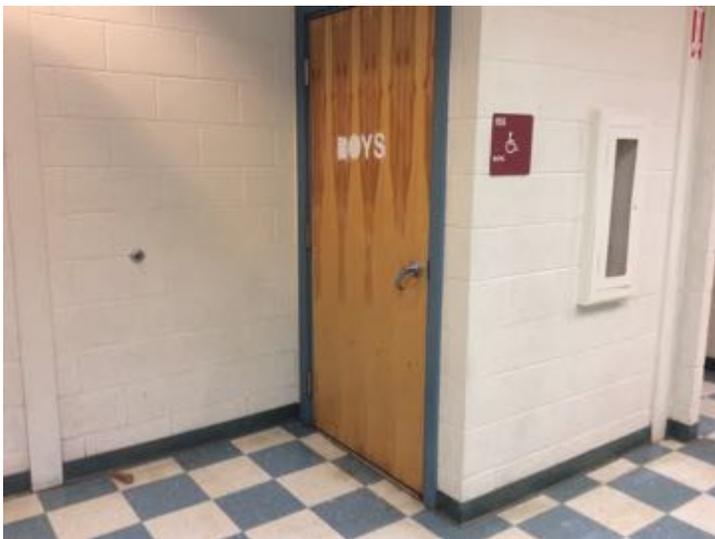
GM4 - A security camera is needed to see this view of the hallway.



GM5 - AV storage room door should be locked during school hours.



GM6 - All school locker doors should be shut and locked with a school issued lock.



GM7 - Exterior door handles on both the girl's and boy's restrooms are broken. All student restroom doors should be open during school hours.



GM8 - Supply cabinets near Room 157 should be locked during school hours.



GM9 - Windows near Room 161 were found unlocked. All windows leading to the exterior area of the school should be locked during school hours.



GM10 - Fire extinguisher near Room 155 was found to be unsecured. We recommend consulting your local fire department regarding fire code regulations for securing and accessing fire extinguishers on school grounds.



GM11 - Supply doors near Room 148A need to either be locked or the supply cabinets can be replaced with a style similar to what is present by Room 157, which can be locked from the front.



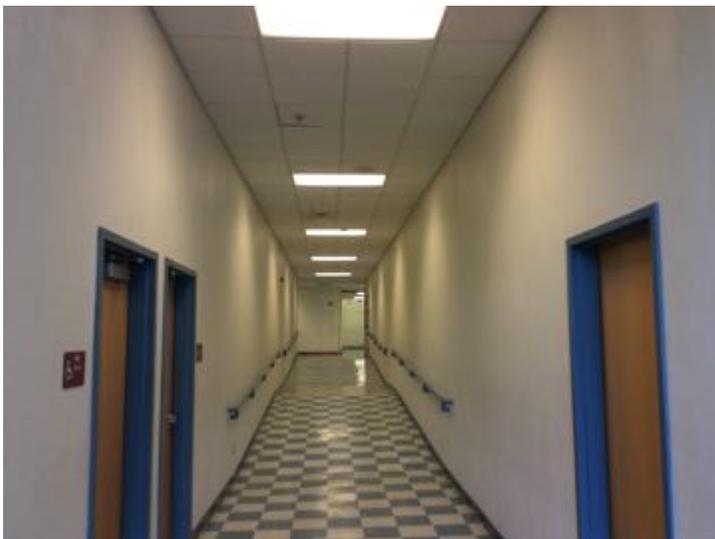
GM12 - Wood framed windows in the cafeteria should be replaced with either the wire mesh windows or double pane windows found at the other school sites.



GM13 - The door to the AV Room 141 should be locked during school hours.



GM14 - Equipment room doors on the inside of the gym should be locked during school hours.



GM15 - A security camera is needed to see this view of the hallway by Room 122.



GM16 - Breaker panel doors on the stage should be locked and only accessible by school administration and custodial staff.



GM17 - A security camera is needed to see the backstage area.



GM18 - Good example of a small window area in the classroom door. Also of note are the window coverings for the 2 side windows that limit visual access to the interior of the classroom. Doors with this window layout should also use windows covering to limit visual access to the classroom interiors.



GM19 - A security camera is needed to see this view of the hallway.



GM20 - A security camera is needed to see this view of the hallway.



GM21 - #1 side. All exterior windows should have shatterproof window tinting installed. A security camera is needed to capture this view of the exterior.



GM22 - A security camera is needed to capture this exterior view.



GM23 - Numerous dead spots on #2 side, delivery access area. Two security cameras are needed to capture this view.



GM24 - Area where showing a potential location for a surveillance camera to cover dead spaces adjacent to delivery area.



GM25 - #2 side. Keep all window blinds closed on exterior windows until window tinting can be installed. (This is the #2 side of the West Wing.)



GM26 - At the 2, 3 corner of building. PR - chain link fence, with locked gate, from corner of building to creek edge. At this juncture, another fence (3') should be running alongside creek perimeter.



GM27 - West Wing corner of courtyard. A multi-lens camera should be installed here, showing courtyard to East Wing.



GM28 - Doors and windows in back courtyard area can also be treated with tinting.



GM29 - Perimeter: #1 side of main building surrounded by neighborhood. East Wing/ gym building surrounded by fields, the area across from Fair Grounds. Fields have 5' high fence surrounding up till creek bed area. Chain link should extend around this dead space because of close proximity to school and numerous dead spaces creek provides.

Blue Ridge Elementary



BR1 - We recommend creating a secure vestibule area here that would prohibit access to the front office staff. The hallway doors have an electronic access mechanism in place that prohibits access to the classroom areas until the front office staff have activated the door lock.



BR2 - A security camera is needed to see this view of the hallway.



BR3 - We recommend consulting your local fire department regarding fire code regulations for securing and accessing fire extinguishers on school grounds.



BR4 - A security camera is needed to see hallway on upper level.



BR5 - The door locking mechanism on Room 17 should be checked to confirm that it is functioning properly and not in need of replacement.



BR6 - Supply cupboard doors needed to be locked during school hours.



BR7 - A security camera is needed to see opposite end of the lower level main hallway.



BR8 - Security cameras are needed on the far ends of the gym to capture the view of both the gym and cafeteria.



BR9 - A security camera is needed to see the upper level area next to the elevator.



BR10 - Alcove on #1 side near 1, 2 corner. Door found unlocked. All exterior doors should be closed and locked during school hours.



BR11 - Same unlocked door leading to access of entire building.



BR12 - All exterior windows should have shatterproof window tinting installed.



BR13 - Fence at 3, 4 corner found to be unsecured. All exterior gates should be locked during school hours.



Liability Release: The recommendations presented in this summary report are not meant to be all-inclusive. We openly acknowledge that schools, like other facilities, cannot completely eliminate the potential for an active intruder to enter the school premises and cause harm. The recommendations presented in this summary report will provide the Walla Walla School District with a set of best practices for creating school environments designed to minimize potential threats from active intruders.

_____ (printed name)

x _____ (signature)

_____ (date)

Walla Walla School District Representative

Please return a signed copy in electronic format to Sprigeo.