

**BOARD OF DIRECTORS**  
**Graduates of Distinction Reception – 5:00 to 6:10 p.m.**  
**Regular Board Meeting – 6:30 p.m.**  
**June 6, 2017**  
**WWSD Administration Building / 364 S. Park Street**

**GRADUATES OF DISTINCTION RECEPTION:** The Board of Directors will recognize and honor the 2017 Graduates of Distinction: *Bruce Hunt - Class of 1974, Jeanne Eggart Helfer - Class of 1977, and Richard D. Simon, Jr., M.D. - Class of 1968.*

**REGULAR BOARD MEETING:**

**AGENDA**

- |       |  |   |
|-------|--|---|
| I.    | CALL TO ORDER  | Dr. Hampson   |
| II.   | FLAG SALUTE: Mrs. Cindy Meyer, Board of Directors  | Dr. Hampson   |
| III.  | ROLL CALL: Dr. David Hampson, President<br>Mr. Derek Sarley, Vice President<br>Mrs. Ruth Ladderud  | Mrs. Cindy Meyer<br>Mr. Sam Wells   |
| IV.   | APPROVAL OF AGENDA   | Dr. Hampson   |
| V.    | CONSENT AGENDA<br>1. Personnel Report<br>2. Out of State Travel<br>3. Extracurricular Athletic Contracts<br>4. Issuance of July 1 Contracts<br>5. Out of Endorsement Assignments<br>6. June 6 Accounts Payable and May Payroll<br>7. 2017-2018 Meal Price Increase<br>8. Special Meeting and Regular Board Meeting Minutes of May 16, 2017<br>9. Special Meeting Minutes of May 30, 2017<br>10. Special Meeting/Work Session Minutes of May 30, 2017 | Dr. Hampson   |
| VI.   | SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS<br>1. 21 <sup>st</sup> Century Program Report: Brent Cummings   | Dr. Hampson<br>Mrs. Krutulis  |
| VII.  | COMMUNICATIONS   | Dr. Hampson   |
| VIII. | CITIZENS' COMMENTS   | Dr. Hampson   |
| IX.   | REPORTS<br>1. Student Representative<br>2. Recognition of Student Representative<br>3. Board of Directors Report<br>4. Superintendent's Report<br>5. Strategic Plan Recommendation   | Dr. Hampson<br>Ms. Williams<br>Dr. Hampson<br>Dr. Hampson<br>Mr. Smith<br>Mr. Smith |
| X.    | ACTION<br>1. Strategic Plan Recommendation   | Dr. Hampson   |
| XI.   | ADJOURNMENT  | Dr. Hampson   |



## PERSONNEL REPORT

June 6, 2017 – Board Meeting

Date: June 5, 2017

### EMPLOYMENT

Certificated: Brittany Anderson, English (.4 FTE), Walla Walla High School  
Keith Angotti, Special Education Behavior Room, Prospect Point Elementary School  
Kellie Humbert, ELL Coordinator (.6 FTE), Sharpstein Elementary School  
Anne Marie Jones, Kindergarten, Green Park Elementary School  
Lacey Mendoza, Fourth Grade, Sharpstein Elementary School  
Jazmin Ornelas, First Grade (temporary), Edison Elementary School  
Lola Ramos Vergara, First Grade, Edison Elementary School  
Carina Stillman, K-12 ELA/Ed Tech TOSA, District Office

Classified: Erin Bren, Para-Educator, Green Park Elementary School  
Sylvia Esparza, Assistant Secretary, Pioneer Middle School  
Chavis (CeeJay) Harris, Campus Security Assistant, Lincoln High School  
LeAnn Nelson, Para-Educator, Walla Walla High School  
Yolanda Herrera-Sanchez, Assistant Secretary, Walla Walla High School  
Amy Seymer, Para-Educator, Special Education

### RESIGNATION/RETIREMENT

Certificated: Gay Buissink, Business, Walla Walla High School, 13 years  
John Buissink, Math, Garrison Middle School, 36 years  
Rebecca Keene, Kindergarten, Edison Elementary School, 8 years  
Christopher Plucker, Social Studies, Pioneer Middle School, 10 years

Classified: Brittney Kubik, Para-Educator, Walla Walla High School, 3 years  
Bahia Parrish, Para-Educator, Blue Ridge Preschool, 1 year  
Iris Salazar, Para-Educator, Blue Ridge Preschool, 1 year  
Henry Samson, Para-Educator, Pioneer Middle School, 1 year  
Olga Tkachev, Para-Educator, Pioneer Middle School, 7 years

This information is for your consideration and deliberation.

## Out of State Travel – June 6, 2017 School Board Meeting

<b>Name</b>	<b>Date(s)</b>	<b>Location</b>	<b>Purpose</b>	<b>Funding Source</b>
Cowgill, Jennifer	6/21-24/17	Phoenix, AZ	World Language/Dual TPRS Workshop	Principal PD
Cummings, Brent	6/28-30/17	San Antonio, TX	Out of School Time Initiative Conference	21 <sup>st</sup> Century Conference Sponsorship
Duncan, Kris	7/24-28/17	Denver, CO	AVID Summer Institute	Title I, Title II
Duncan, Nicole	7/24-28/17	Denver, CO	AVID Summer Institute	Title I, Title II, AVID
Gradwohl, Kimberly	7/24-28/17	Denver, CO	AVID Summer Institute	Title I, Title II
Grove, Jodi	6/10-14/17	St. Louis, MO	Trauma Informed School Conference	Professional Development Personal
Hein, Jen	7/24-28/17	Denver, CO	AVID Summer Institute	AVID
Higgins, Ron	7/24-28/17	Denver, CO	AVID Summer Institute	Title I, Title II, Principal Travel
Ludwig, Brad	7/24-28/17	Denver, CO	AVID Summer Institute	Title I, Title II, AVID
McClure, Nathan	7/24-28/17	Denver, CO	AVID Summer Institute	AVID
Meliah, Jill	7/24-28/17	Denver, CO	AVID Summer Institute	AVID
Nakonieczny, Susan	7/24-28/17	Denver, CO	AVID Summer Institute	Title I, Title II, AVID

**EXTRA-CURRICULAR ATHLETIC CONTRACTS 2016-2017**

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Amount</u>	<u>Total</u>
Nate Carrara	Garrison Middle School	6th Grade Track	\$602.80	<b>\$602.80</b>
Amy Hisaw	Garrison Middle School	6th Grade Track	\$602.80	<b>\$602.80</b>
Alyssa Moreno	Garrison Middle School	6th Grade Track	\$602.80	<b>\$602.80</b>
Steve Pitzer	Garrison Middle School	6th Grade Track	\$602.80	<b>\$602.80</b>
Doug Poulson	Garrison Middle School	6th Grade Track	\$602.80	<b>\$602.80</b>
				<b>\$3,014.00</b>




# Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

Human Resources  
364 S. Park Street  
Walla Walla, WA 99362  
(509) 527-3000  
www.wwps.org

Date: June 1, 2017

To: Board of Directors

From: Chris Gardea, Assistant Superintendent 

RE: Administrative Contracts

We request your approval to issue July 1 administrative contracts for the 2017-2018 school year to administrators listed below.

Employee	Building	Position
CARPENTER, P. MICHELLE	BERNEY	Principal
CHANDLER, DANA	PROSPECT POINT	Principal
COHAN, THEODORE	DISTRICT OFFICE	Executive Director – Business Services
DOEPKER, KIMBERLE	BLUE RIDGE	Principal
DUNCAN, KRISTINA	PIONEER	Principal
ELIZONDO, ROBERTO	GARRISON	Principal
ESTES, STACY	WA-HI	Assistant Principal
EVENSON, DIANA	BLUE RIDGE	Director of Preschool Programs
GARCIA, MARIA	SHARPSTEIN	Principal
GARDEA, CHRISTOPHER	DISTRICT OFFICE	Assistant Superintendent
HANSEN, DIRK	WA-HI	District Athletic Director
HIGGINS, RONALD	PIONEER	Assistant Principal
KNAUFT, MARCI	LINCOLN	Principal
KRUTULIS, CHRISTINA	DISTRICT OFFICE	Executive Director of Teaching & Learning
MATSON, DENNIS	SEA-TECH	Director – SEA-Tech/CTE
MEHN, JACK D	WA-HI	Assistant Principal
MEYER, MELINDA	WA-HI	Assistant Principal
PERRON, JULIE	EDISON	Principal
PETERSON, PETER	DISTRICT OFFICE	Director of Assessment & Student Services
PICKEL, MARK E	GARRISON	Assistant Principal
THOMPSON, LIBBY	DISTRICT OFFICE	Director – Special Education
VERGARA BARRIA, VICTOR	DISTRICT OFFICE	Director of Bilingual Education & Latino Outreach
YONTS, GINA MARY	GREEN PARK	Principal



Date: June 1, 2017  
To: The Board of Education  
From: Chris Gardea  
RE: Teachers Assigned Out of Their Endorsement Area

During the Comprehensive Program Review we learned of a change in the Washington Administrative code that pertains to board approval of teachers in assignments out of their endorsed area. Currently, we have three teachers at the Opportunity Program impacted by this change. These teachers are:

- Glogower, Seth
- Glogower, Vanessa
- Porter, Tom

Prior to May 2014 WAC 181-82-105(6) stated:

“Upon determination by school districts that teachers have the competencies to be effective teachers in alternative settings, individuals, with initial, residency, endorsed continuing, or professional teacher certificates may be assigned to teach in alternative schools.”

This allowed teachers in the Opportunity Program to instruct classes out of their endorsed area.

Subsequent to that time endorsement WACs were revised which removed that verbiage and gave broad local control to school districts for placement of staff. We did not realize this change affected the placement of teachers in alternative settings.

For teachers placed in assignments for which they are not endorsed WAC 181-82-110(3) states:

“Such teaching assignments shall be approved by a formal vote of the local school board for each teacher so assigned;”

We are requesting your approval of these teacher assignments. Thank you for your consideration.

CG/ma

Attached:

WAC 181-82-105  
WAC-181-82-110

## **WAC 181-82-105**

### **Assignment of classroom teachers within districts.**

In addition to holding teaching permits or certificates as required by WAC 180-16-220(2), the assignment of classroom teachers in the basic program of education shall comply with the following:

(1) Classroom teachers with standard or unendorsed continuing teacher certificates may be assigned to subject areas for which certification is required.

(2) Classroom teachers with initial, residency, endorsed continuing, or professional teacher certificates are best assigned to the courses with course codes that, according to the table published by the professional educator standards board, match with an endorsement on their respective certificates or permits.

(3) If a teacher is assigned to provide special education, then the district must also comply with chapter 392-172A WAC.

(4) The endorsement to course code table may be changed by the PESB.

[Statutory Authority: RCW 28A.410.210. WSR 14-11-106, § 181-82-105, filed 5/21/14, effective 6/21/14; WSR 08-12-056, § 181-82-105, filed 6/2/08, effective 7/3/08; WSR 06-14-010, § 181-82-105, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-82-105, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010. WSR 03-23-039, § 180-82-105, filed 11/12/03, effective 12/13/03; WSR 02-18-038, § 180-82-105, filed 8/26/02, effective 9/26/02. Statutory Authority: RCW 28A.410.010 and 28A.305.130 (1) through (4). WSR 02-04-018, § 180-82-105, filed 1/24/02, effective 2/24/02. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010 and 28A.150.220(4). WSR 99-04-008, § 180-82-105, filed 1/21/99, effective 2/21/99.]

## **WAC 181-82-110**

### **School district response and support for nonmatched endorsements to course assignment of teachers.**

Individuals with initial, residency, endorsed continuing, or professional teacher certificates who are employed with a school district under RCW 28A.405.210 may be assigned to classes other than in their areas of endorsement. If teachers are so assigned, the following shall apply:

(1) A designated representative of the district and any such teacher so assigned shall mutually develop a written plan which provides for necessary assistance to the teacher, and which provides for a reasonable amount of planning and study time associated specifically with the out-of-endorsement assignment;

(2) Such teachers shall not be subject to nonrenewal or probation based on evaluations of their teaching effectiveness in the out-of-endorsement assignments;

(3) Such teaching assignments shall be approved by a formal vote of the local school board for each teacher so assigned;

(4) A teacher who has completed twenty-four quarter credit hours (sixteen semester credit hours) of course work applicable to a special education endorsement shall be eligible for a preendorsement waiver from the special education office per chapter 392-172A WAC which will allow that person to be employed as a special education teacher. All remaining requirements for special education endorsement shall be completed within five years.

[Statutory Authority: RCW 28A.410.210. WSR 14-20-051, § 181-82-110, filed 9/25/14, effective 10/26/14; WSR 14-11-106, § 181-82-110, filed 5/21/14, effective 6/21/14; WSR 12-16-107, § 181-82-110, filed 8/1/12, effective 9/1/12; WSR 08-12-056, § 181-82-110, filed 6/2/08, effective 7/3/08; WSR 06-14-010, § 181-82-110, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-82-110, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.410.010. WSR 03-04-023, § 180-82-110, filed 1/27/03, effective 2/27/03. Statutory Authority: RCW 28A.150.220(4), 28A.305.130(1), 28A.410.018. WSR 00-18-063, § 180-82-110, filed 9/1/00, effective 10/2/00. Statutory Authority: RCW 28A.305.130 (1) and (2), 28A.410.010 and 28A.150.220(4). WSR 99-04-008, § 180-82-110, filed 1/21/99, effective 2/21/99.]





## MEMO

TO: Board of Directors   
FROM: Ted Cohan – Executive Director of Business Services  
DATE: June 1, 2017  
RE: Approval of Accounts Payable and May Payroll

Walla Walla School District has the following Accounts Payable payments for May 17, 2017 to be approved on June 6, 2017:

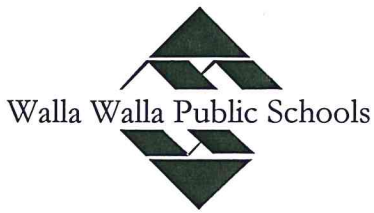
<u>Fund</u>	<u>Amount</u>
General	\$ 35,690.07
Associated Student Body	\$ 200.00

Walla Walla School District has the following Accounts Payable payments for June 6, 2017:

<u>Fund</u>	<u>Amount</u>
General	\$ 440,180.56
Associated Student Body	\$ 35,736.98

May Payroll: \$6,095,480.97

TC/as



Business Office

364 South Park Street • Walla Walla WA 99362-3293 • FAX (509) 526-1682 • (509) 527-3000

To: Wade Smith

From: Ted Cohan

A handwritten signature in black ink, appearing to be 'TC' with a flourish.

Date: May 31, 2017

RE: 2017-2018 Meal Price Increase

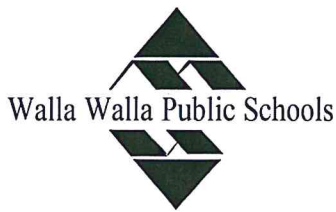
On the agenda for the June 6<sup>th</sup> board meeting is an action item for a student meal price increase for the 2017-2018 school year.

The request for an increase comes from the federal rules regarding the paid lunch equity requirement. Each year Nutrition Services director Pamela Milleson runs a paid lunch equity tool calculation that shows us whether or not we need to increase meal prices to be compliant. In order to be compliant our weighted average paid lunch price needs to be at least in line with the federal reimbursement rate which is currently \$ 2.85. If we are under the federal rate we need to increase prices, contribute non-federal funds to the food service account, or a combination of the two. The calculation this year shows us to be \$ .15 below the compliance mark, but we are allowed to raise prices \$ .10 this year and carry forward the \$.05 difference and not have to contribute additional funds.

I am recommending we raise both elementary and secondary lunches \$.10 for the 2017-2018 and also to raise the breakfast prices \$.10 which have not been raised for 5 years. We are not required to raise breakfast prices, but we are currently losing money on them. The new prices would be:

	Breakfast	Lunch
Elementary	\$ 1.35	\$2.70
Secondary	\$ 1.40	\$ 2.95

TC/as



**NUTRITION SERVICES DEPARTMENT**

Date: May 31, 2017

RE: Meal Price Increase for 2017-18 school year

I recommend a \$ .10 price increase to both breakfast and lunch. Milk prices would remain at \$.50.

Current breakfast prices are \$1.25 elementary and \$1.30 middle and high school. It has been over 5 years since we have increased the breakfast prices.

The required Paid Lunch Equity (PLE) has been calculated for the 2017-18 school year

The PLE indicates a \$ .15 increase but there is a \$.10 cap per year. The additional \$ .05 carries over to the following year.

**Lunch Pricing**

Current Price	Increase \$ .10
\$ 2.60 elementary	\$ 2.70 elementary
\$ 2.85 secondary	\$ 2.95 secondary

Lunch Price History

Year	Elementary	Secondary
16-17	\$ 2.60	\$ 2.85
15-16	\$ 2.55	\$ 2.80
14-15	\$ 2.55	\$ 2.80
13-14	\$ 2.40	\$ 2.65

Thank you,  
Pamela Milleson

Pamela Milleson  
Director of Nutrition Services  
1174 Entley Street  
Walla Walla, WA 99362

Phone: 509-527-3016  
Fax: 509-527-3049  
Email: pmilleson@wwps.org

**BOARD OF DIRECTORS**  
**Special Meeting – 5:00 p.m.**  
**Regular Board Meeting – 6:30 p.m.**  
**May 16, 2017**  
**WWSD Administration Building / 364 S. Park Street**

**SPECIAL MEETING:** The Board of Directors conducted a special meeting on May 16 at 5:00 p.m. Superintendent Mr. Wade Smith facilitated discussion of Strategic Planning Indicator Development. All board members were present. The press was not represented. The special meeting concluded at 6:15 p.m. and was open to the public.

**REGULAR BOARD MEETING:**

**PRESENT**

**BOARD OF EDUCATION**

Dr. David Hampson, President  
Mr. Derek Sarley, Vice President  
Mrs. Ruth Ladderud  
Mrs. Cindy Meyer  
Mr. Sam Wells

**ADMINISTRATORS**

Mr. Wade Smith, Superintendent  
Mrs. Christy Krutulis, Executive Director of Teaching & Learning  
Mr. Ted Cohan, Executive Director of Business Services  
Mr. Mark Higgins, Director of Communications  
Mrs. Libby Thompson, Director of Special Education  
Mr. Forrest Baker, Director of Technology  
Mrs. Liz Campeau, Director of Human Resources  
Mrs. Kim Doepker, Principal of Blue Ridge Elementary School

**AUDIENCE**

Including board members, administrators and guests, approximately 22 were in attendance. The press was not represented.

**I. CALL TO ORDER**

The regular board meeting was called to order in the administration building Anne Golden Boardroom at 6:30 p.m. by President Dr. David Hampson.

**II. FLAG SALUTE**

The flag salute and pledge of allegiance was led by Mrs. Ruth Ladderud, Board of Directors.

**III. ROLL CALL**

All board members were present.

**IV. APPROVAL OF AGENDA**

Mrs. Ladderud moved and Mrs. Meyer seconded approval of the agenda as presented; the motion carried unanimously.

## V. CONSENT AGENDA

Mr. Wells moved the consent agenda items be approved or authorized as appropriate: 1) personnel report, 2) out of state travel, 3) May 16 accounts payable, 4) April financial report, 5) 2017-2018 student insurance, 6) surplus equipment & materials and 7) special meeting and regular board meeting minutes of May 2, 2017. Mr. Sarley seconded the motion; the motion carried unanimously.

President Hampson noted the personnel report included a letter of resignation from Director of Assessment and Special Programs Mrs. Kerri Coffman, who is resigning after 23 years of service. He thanked Mrs. Coffman for her service, longevity, and dedication to the students of Walla Walla Public Schools.

## VI. SPECIAL PROGRAMS/INTRODUCTIONS/ANNOUNCEMENTS

**GEAR UP:** Mrs. Becky Waggoner-Schwartz introduced WaHi students Serena Thompson & Miguel Baza who reported support from GEAR UP helped make their dreams of attending college a reality.

**Walla Walla Valley Education Association:** WWVEA President Mr. Keith Swanson updated the school board on activities planned in Walla Walla and around the state to raise awareness of issues related to adequate funding for public education.

## VII. COMMUNICATIONS

Superintendent Smith referenced letters from students of WaHi, which were provided to each board member.

## VIII. CITIZENS' COMMENTS

Mrs. Peggy Needham thanked the school board and Superintendent Smith for their support of the Sources of Strength program in our schools.

## IX. REPORTS

**Board of Directors Report:** Board members and Superintendent Smith reported on their attendance at WaHi's Big Fish musical; Mr. Wells reported on his attendance at Career/Technical Education Committee and Technology Committee meetings; Mrs. Meyer reported on her recent attendance at WSSDA's Spring Regional meeting with Mrs. Ladderud and Mr. Smith; Mrs. Ladderud reported on her attendance at Head Start's leadership group meeting, special education retirement celebration, and tour of the Pendleton Early Learning Center; and Dr. Hampson reported on his attendance at the district's annual art show at SEA-Tech.

**Superintendent's Report:** Mr. Smith 1) reported his participation in the tour of the Pendleton Early Learning Center and as a meeting panel member during Washington State Board of Education's visit to Walla Walla, 2) reported the district's cooperation with local agencies for suicide awareness; 3) commended Director of Assessment and Special Programs Mrs. Kerri Coffman for her many years of service; 4) welcomed Mr. Pete Peterson as Director of Assessment and Student Services and 5) reported on the hiring process for WaHi's new principal.

**Budget Report:** Mr. Cohan reported expenditures through April are 63.28% of budget.

**Enrollment Report:** Mr. Cohan reported May enrollment is 5717 FTE.

**Community Facilities Task Force Facility Capacity Analysis Report:** Mr. Smith shared a report of the available student capacity at each district school, addressing both permanent and portable building space.

**Policy 2<sup>nd</sup> Readings:** Mr. Smith presented the following policies for second reading and noted Policy 3110 included one change since the first reading; referencing 1000 (instead of 450) hours. No other changes were made since the first reading.

- 1220 Board Officers and Duties of Board Members
- 1810 Annual Goals & Objectives and Evaluation of the Board
- 2110 Transitional Bilingual Instruction Program
- 2421 Promotion, Retention and Acceleration
- 3110 Qualifications of Attendance and Placement
- 3141 Nonresident Students
- 3211 Transgender Students
- 3421 Child Abuse, Neglect, and Exploitation Prevention
- 4060 Distribution of Materials to Students
- 5253 Maintaining Professional Staff/Student Boundaries

#### **X. ACTION ITEMS**

**Policy 2<sup>nd</sup> Readings:** Mr. Sarley moved and Mrs. Meyer seconded approval of the following policies as presented; the motion carried unanimously.

- 1220 Board Officers and Duties of Board Members
- 1810 Annual Goals & Objectives and Evaluation of the Board
- 2110 Transitional Bilingual Instruction Program
- 2421 Promotion, Retention and Acceleration
- 3110 Qualifications of Attendance and Placement
- 3141 Nonresident Students
- 3211 Transgender Students
- 3421 Child Abuse, Neglect, and Exploitation Prevention
- 4060 Distribution of Materials to Students
- 5253 Maintaining Professional Staff/Student Boundaries

#### **XI. ADJOURNMENT**

President Hampson declared the meeting adjourned at 7:48 p.m.

Minutes to be presented for board approval on June 6, 2017.

#### **APPROVED:**

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Mr. Wade Smith, Superintendent  
and Secretary of the Board  
*- Mrs. Susie Golden, Recorder*

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Dr. David Hampson  
President of the Board

**BOARD OF DIRECTORS**  
**Special Meeting – 11:45 a.m.**  
**May 30, 2017**  
**WWSD Blue Ridge Elementary Preschool**  
**1150 W. Chestnut St, Walla Walla, WA**

**PRESENT**

**BOARD OF EDUCATION**

Dr. David Hampson, President  
Mr. Derek Sarley, Vice President  
Mrs. Ruth Ladderud  
Mrs. Cindy Meyer  
Mr. Sam Wells

**ADMINISTRATORS**

Mr. Wade Smith, Superintendent  
Mrs. Diana Evenson, Director of Head Start/ECEAP

**AUDIENCE**

Including board members, administrators and guests, approximately 8 were in attendance. The press was not represented.

**I. CALL TO ORDER**

The regular board meeting was called to order at Blue Ridge Elementary School at 11:45 a.m. by President Dr. David Hampson.

**II. FLAG SALUTE**

The flag salute and pledge of allegiance was led by Mr. Derek Sarley, Board of Directors.

**III. ROLL CALL**

All board members were present.

**IV. APPROVAL OF AGENDA**

Mrs. Meyer moved and Mrs. Ladderud seconded approval of the agenda as presented; the motion carried unanimously.

**V. CONSENT AGENDA**

Mrs. Ladderud moved the consent agenda items be approved or authorized as appropriate: 1) Head Start/ECEAP Community Needs Assessment, 2) Head Start/ECEAP 2016-2017 Self-Assessment Executive Summary, 3) Head Start/ECEAP 2017-2018 School Readiness Goals & Alignments, 4) Head Start/ECEAP Strategic Planning & Program Goals, 5) Head Start/ECEAP 2017-2018 Program Calendar, and 6) Head Start 2017-2018 Training and Technical Assistance Plan. Mr. Wells seconded the motion; the motion carried unanimously.

**VI. ACTION ITEMS**

Director of Head Start/ECEAP Mrs. Diana Evenson presented the 2017-2018 Head Start/ECEAP Grant application for board approval. The grant amount is \$1,073,165. Mr. Sarley moved and Mrs. Ladderud seconded approval of **2017-2018 Head Start Grant Application** as presented; the motion carried unanimously.

**VII. ADJOURNMENT**

President Hampson declared the meeting adjourned at 12:25 p.m.

Minutes to be presented for board approval on June 6, 2017.

**APPROVED:**

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Mr. Wade Smith, Superintendent  
and Secretary of the Board  
*- Mrs. Susie Golden, Recorder*

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Dr. David Hampson  
President of the Board



**BOARD OF DIRECTORS**  
**Special Meeting – 1:30 p.m.**  
**May 30, 2017**  
**WWSD Administration Building / 364 S. Park Street**

**PRESENT**

**BOARD OF EDUCATION**

Dr. David Hampson, President  
Mr. Derek Sarley, Vice President  
Mrs. Ruth Ladderud  
Mrs. Cindy Meyer  
Mr. Sam Wells

**ADMINISTRATORS**

Mr. Wade Smith, Superintendent

The Board of Directors conducted a special meeting on May 30 at 1:30 p.m. Superintendent Mr. Wade Smith facilitated discussion of Strategic Plan Performance Indicator Development. All board members were present. The press was not represented. The special meeting concluded at 3:30 p.m. and was open to the public.

Minutes to be presented for board approval on June 6, 2017.

**APPROVED:**

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Mr. Wade Smith, Superintendent  
and Secretary of the Board  
*- Mrs. Susie Golden, Recorder*

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Dr. David Hampson  
President of the Board



# Walla Walla Public Schools Strategic Planning Process and Adoption

Walla Walla Public Schools  
Strategic Plan Final Presentation  
2016-17 School Year



# WWPS Strategic Planning Commitments

- An open and transparent process
- Multiple opportunities for stakeholder involvement, participation, and feedback
  - Staff, Parents, Students, Community
- Focused on our core mission of how best to serve, educate, and prepare our students

# Intended Outcome

- A concise and straightforward five-year plan
- A focused plan that identifies no more than 4 core initiatives that are well-understood, organizationally supported, and coherent
- A plan that provides consistency, clarity, and purpose to our core mission of educating current and future students of Walla Walla Public Schools

# What it is Not

- A comprehensive 3 ring binder of detailed tasks and indicators
  - Aiming for a 1-2 page visual plan
- Intended to pick and choose which current programs to keep and which ones to dismiss
  - Rather, it's a process to focus our efforts collectively on 3-4 things we are all going to get good at together
- A scripted, rigid document that limits our creativity and flexibility
  - Intended to provide stability and continuity for the entire district

Can we be disciplined enough to identify a few high-yield strategies/initiatives, practice them, support them, and actually get good at them before we move on to something different?

# Our Process

## Walla Walla Public Schools 2016-17 Strategic Planning Process

### Phase #1

Where are  
We Now?

Fall 2016

### Phase #2

Where Do  
We Want to  
Go?

Winter 2017

### Phase #3

How Are  
We Going to  
Get There?

Spring 2017

# Phase #1: Where are We Now?



## September 2016

- Review and adopt Strategic Planning process
- **Data Review and American Educators Publication**

IN PROGRESS

## October 2016

- Community input review from Community and Staff Strategic Summits, ThoughtExchange, surveys
- **Stakeholder Data Review**
- **Data Review and Marzano Book Study**
- **Quantitative Data Review**

IN PROGRESS

## November 2016

- District Strengths, Weakness, Opportunities, Challenges review (from Superintendent's Listening sessions, WWPS surveys, staff and community listening sessions, focus groups)
- **SWOT\_Analysis\_Strategic\_Planning.pdf**
- Develop draft Vision, Mission, Values statement
- **Vision, Mission and Beliefs Statements**
- Seek internal and external feedback on draft Vision, Mission, Values statement
- Listening sessions and prior data/feedback review opportunities

IN PROGRESS



# Phase #1 Listening & Input Process



## Qualitative Data Review

Detailed review of 11 internal and external surveys and stakeholder feedback opportunities:

- Children's Forum 13'
- WSU Survey 14'
- Healthy Youth Survey 14-15'
- Thought Exchange Spring 15'
- Thought Exchange Fall 15'
- Comm. Summit Fall 15'
- Staff Summit Winter 16'
- Thought Exchange Spring 16'
- Sup. Search Spring 16'
- C2C Outreach Spring 16'
- Comm. Council Summer 16'

## Quantitative Data Review

Comprehensive review of 35 diverse performance indicators

(e.g. district demographic trends, early childhood indicators, kindergarten readiness, district financial trends, student performance, graduation and dropout rates, student attendance and discipline, post secondary success, college remediation rates, ACT<sup>®</sup> and Advanced Placement<sup>®</sup> performance, student involvement in activities and athletics)

## SWOT/C Listening Sessions

Strengths, weaknesses, opportunities & threats(concerns) listening sessions:

- Superintendent listening sessions with students
- Carrie Center Latino outreach input session (in Spanish)
- Staff input sessions (3 total)
- Administrative/leadership input session
- Parent/stakeholder input session
- Online survey opportunity
- Over 200 individual stakeholder meetings with Superintendent
- Board of Directors' SWOT Analysis

# Phase #1 Outcomes

- Identification of the four core pillars
  - High quality instruction
  - Aligned and coherent systems
  - Addressing student social and emotional needs
  - Safe and engaging environment for all students

# Phase #1 Outcomes Cont'd

**Vision:**

Developing Washington's Most Sought-after Graduates

**Mission:**

Walla Walla Public Schools ensures all students receive high quality instruction in an aligned and coherent system while addressing their social and emotional needs in a safe and engaging environment.

**Belief Statement:**

We believe:

- in challenging and supporting all students
- quality instruction is critical to student success
- in investing in staff to ensure excellence
- in maximizing the impact of our resources
- in collaborative and transparent operation
- in the importance of family and community
- diversity is a strength

# Phase #2: Where do We Want to Go?



## December 2016

- [Approved Vision, Mission and Belief Statements](#)

IN PROGRESS

## January 2017

- [Draft Strategic Plan Goals and Initiatives](#)

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## February 2017

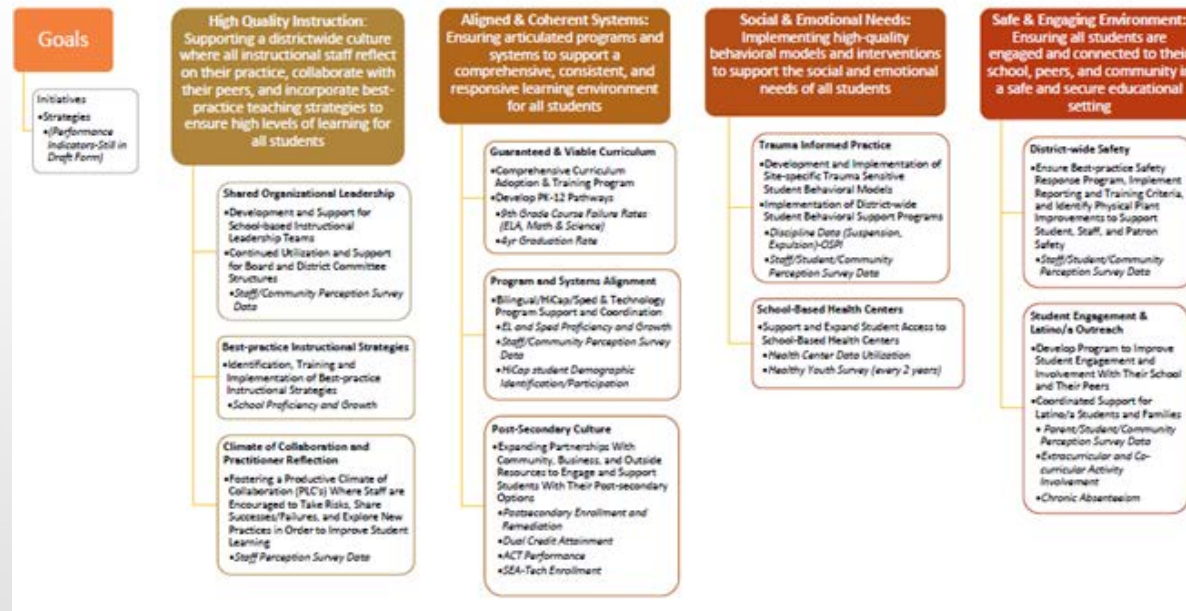
- Form Strategic Planning Teams (SPTs will develop operational plans for the strategic initiatives)
- Finalize strategic initiatives

IN PROGRESS

# Phase #2 Outcomes

- Framework for draft initiatives, strategies, and performance indicators

WWPS 5-Year Strategic Plan Framework (Draft)  
2017-2022



# Phase #3: How are We Going to Get There?



## March 2017

- Strategic Planning Teams provide progress reports on initiative development
- [2017-2018 Budget Process](#)

IN PROGRESS

## April 2017

- Refine operational plans for strategic initiatives
- Announce proposed Strategic Plan

IN PROGRESS

## May 2017

- Review proposed final Strategic Plan
- Adopt Strategic Plan

PENDING

# Phase #3 Outcomes

- Budgeting the plan through initiative investments

Board Deliberations

	Option 1	Option 2	Option 3	Option 4
Revenue Assumptions	\$0	\$490,000	\$650,000	\$860,000
Projected EFB	8.8%	8.2%	8.0%	~7.7%
Strategic Initiatives	Current	Enhanced	Comprehensive	
Curriculum	\$(400,000)	\$100,000	\$140,000	
Technology	\$0	\$183,000	\$379,000	
Post-Secondary Culture	\$0	\$60,000	\$105,000	
DW Behavioral Support	\$0	\$180,000	\$270,000	
DW Safety and Security	\$0	\$85,000	\$195,000	
Student Engagement	\$0	\$151,000 (\$130,000 y2)	\$226,000	
Latino Student and Family	\$0	\$71,000	\$204,000	

~\$75,000 = ~0.10% EFB

- Finalized strategies, initiatives, and performance indicators

## Pillar #1: High Quality Instruction

Outcome Statement: Supporting a districtwide culture where all instructional staff reflect on their practice, collaborate with their peers, and incorporate best-practice teaching strategies to ensure high levels of learning for all students.

Achieved Through	Strategies	Success Indicators
<b>Shared Organizational Leadership</b>	<ul style="list-style-type: none"><li>• Development and support for school-based instructional leadership teams</li><li>• Continued utilization and support for school board and district committee structures</li></ul>	<ul style="list-style-type: none"><li>• Staff/community perception survey data</li></ul>
<b>Best-practice Instructional Strategies</b>	<ul style="list-style-type: none"><li>• Identification, training, and implementation of best-practice instructional strategies</li></ul>	<ul style="list-style-type: none"><li>• Annual progress monitoring of building specific five-year instructional support plans</li><li>• School-level proficiency and growth results in ELA and math (SBAC)</li></ul>
<b>Climate of Collaboration and Practitioner Reflection</b>	<ul style="list-style-type: none"><li>• Fostering a productive climate of collaboration (PLC's) where staff are encouraged to take risks, share successes/failures, and explore new practices in order to improve student learning</li></ul>	<ul style="list-style-type: none"><li>• Staff perception survey data</li></ul>

## Pillar #2: Aligned and Coherent Systems

Outcome Statement: Ensuring articulated programs and systems to support a comprehensive, consistent, and responsive learning environment for all students.

Achieved Through	Strategies	Success Indicators
<b>Guaranteed and Viable Curriculum</b>	<ul style="list-style-type: none"><li>• Comprehensive curriculum adoption and training program</li><li>• Development of PK-12 pathways</li></ul>	<ul style="list-style-type: none"><li>• 9th grade course failure rates in ELA, math and science as measured by OSPI</li><li>• 4yr &amp; 5yr graduation rates</li></ul>
<b>Program and Systems Alignment</b>	<ul style="list-style-type: none"><li>• Bilingual/highly capable/special education and technology program support and coordination</li></ul>	<ul style="list-style-type: none"><li>• EL and special education proficiency and growth results in ELA and math (SBAC)</li><li>• Staff/community perception survey data</li></ul>
<b>Post-Secondary Culture</b>	<ul style="list-style-type: none"><li>• Expanding partnerships with community, business, and outside resources to engage, expose, and support students with post-secondary options</li></ul>	<ul style="list-style-type: none"><li>• Post-secondary enrollment and remediation rates as measured by OSPI</li><li>• ACT performance</li></ul>



### **Pillar #3: Social and Emotional Needs**

Outcome Statement: Implementing high-quality behavioral models and interventions to support the social and emotional needs of all students.

Achieved Through	Strategies	Success Indicators
<b>Trauma Informed Practice</b>	<ul style="list-style-type: none"><li>• Development and implementation of site-specific trauma sensitive student behavioral models</li><li>• Implementation of district-wide student behavioral support programs</li></ul>	<ul style="list-style-type: none"><li>• Annual progress monitoring of building specific five-year behavioral support plans</li><li>• Staff/student/community perception survey data</li></ul>
<b>School-Based Health Centers</b>	<ul style="list-style-type: none"><li>• Support and expand student access to school-based health centers</li></ul>	<ul style="list-style-type: none"><li>• Health center data utilization and educational impacts</li><li>• Healthy youth survey (suicide prevention focus)</li></ul>

### **Pillar #4: Safe and Engaging Environment**

Outcome Statement: Ensuring all students are engaged and connected to their school, peers, and community in a safe and secure educational setting.

Achieved Through	Strategies	Success Indicators
<b>District-wide Safety</b>	<ul style="list-style-type: none"><li>• Ensure best-practice safety response program, implement reporting and training criteria, and identify physical plant improvements to support student, staff, and patron safety</li></ul>	<ul style="list-style-type: none"><li>• Staff/student/community perception survey data (bullying prevention focus)</li></ul>
<b>Student Engagement and Latino/a Outreach</b>	<ul style="list-style-type: none"><li>• Develop program to improve student engagement and involvement with their school and their peers</li><li>• Coordinated support for Latino/a students and families</li></ul>	<ul style="list-style-type: none"><li>• Parent/student/community perception survey data</li><li>• Extracurricular, clubs and co-curricular activity involvement data</li><li>• Chronic absenteeism as measured by OSPI</li></ul>

# Next Steps

- Communication and promotion development for strategic plan
  - Posters, brochures, website, video, social media, etc.
- June Training:
  - Board begins 5-year target identification process for performance indicator success
  - Cabinet retreat team training and department support plan development
  - Leadership team training and initial school-based implementation plan development
- August:
  - Building leadership team refinement of plans
- September:
  - Finalize building-specific five year plans with performance and outcomes

# Walla Walla Public Schools 5-Year Strategic Plan Framework



2017-2022

## **Vision:**

Developing Washington's most sought-after graduates

## **Mission:**

Walla Walla Public Schools ensures all students receive high quality instruction in an aligned and coherent system while addressing their social and emotional needs in a safe and engaging environment

## **Belief Statement:**

We believe:

- in challenging and supporting all students
- quality instruction is critical to student success
- in investing in staff to ensure excellence
- in maximizing the impact of our resources
- in collaborative and transparent operation
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