




Date: April 13, 2017

To: Board of Education

From: Chris Gardea, Assistant Superintendent 

RE: Issuance of Contracts and Notifications of Reasonable Assurance

I am requesting authorization to issue certificated contracts as well as notification of reasonable assurance to substitutes and classified staff, all as appropriate, for the 2017-2018 school year.

Individuals who have indicated they are leaving the district, staff members with non-continuing contracts and employees in programs which will terminate at the end of the current school year will not receive either a contract or a notice of reasonable assurance.

Thank you for your consideration.

CG/ma