WALLA WALLA PUBLIC SCHOOLS SCHOOL SPONSORED FIELD TRIP PRELIMINARY APPROVAL FORM

| School: | | | | | |
|-----------------------|---|---------------|---|--|--|
| Trip Destination: | | | | | |
| | | | | | |
| Departure time: | am/pm Return time: | | | | |
| Club/Sponsor(s): | | | | | |
| Educational benef | it of the trip: | | | | |
| Activities planned | during the trip: | | | | |
| | | | | | |
| | | | | | |
| Related brochures | /information attached? | Yes | No | | |
| Preliminary trip iti | inerary attached? | Yes | No | | |
| Does the trip invol | lve higher risk activities: Swimming, boats, or in/around water Remote locations/hiking Outdoor education | | No ls ized activities high risk activities | | |
| If so, please explain | | | ingii iish ucu viiics | | |
| Estimated # of stu | dents: Age level | of students: | | | |
| Student/chaperone | e ratio: # of chape | rones needed: | | | |
| Any special qualif | ications of chaperones needed? | Yes | No | | |
| List those special of | qualifications: | | | | |
| Means of travel: | School bus (preferred), # needed? Other (list): | | | | |

| Food provided how? | | | | |
|----------------------------|-----------------------|-------------------|---|----|
| Housing needed? | Yes | No | | |
| If yes, what type and | where? | | | |
| | | | | |
| | | | | |
| | | | | |
| Details of proposed b | oudget and how trip | will be financed: | | |
| | | | | |
| | | | | |
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| | | | | |
| | | | | |
| Will fundraising be needed | | | Yes No | |
| | | | (If yes, attach a fundraising plan) | |
| | | | | |
| | | | | |
| Date Submitted: | Sponsor | 's Signature: | | |
| Reviewed field trip p | lan with principal or | n: | | |
| The following is need | ded: | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | Administrative Approval of Trip | : |
| Principal's Signature | | Date | Approved Not Approved | |
| | | | | |
| | | | | |
| If High Risk, out of S | tate, or Overnight 1 | rıp: | | |
| | | | Administrative Approval of Trip: | |
| Assistant Superintena | dent Signature | Date | Approved \(\square\) Not Approved \(\square\) | _/ |
| 160 . 60 | | | | |
| If Out of Country Tri | p: | | | |
| | | | Administrative Approval of Trip: | |
| Assistant Superintend | dent Signature | Date | Approved 🗍 Not Approved 🛚 | 7 |