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## Tech Tip Tuesday (June 4th)

1 message

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**Forrest Baker** <fbaker@wwps.org>  
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Tue, Jun 4, 2019 at 4:48 PM

Good afternoon,

As we approach the end of the school year, I want to share just a few important tech reminders:

- **Tech Moves.** If you are moving rooms or offices this summer, please do not disconnect, pack, or move the technology. We'll take care of any necessary tech equipment moves along with our technology upgrades and replacements over the summer.
- **Student Accounts & Data.** This week I will be sending our graduating seniors the Google data transfer information. This is an option they have to transfer files they may want to keep from their student @wwps.org account to a personal @gmail.com account.
  - All other WWPS student Google accounts do remain active during the summer and are not disabled. This means they can still be used for summer school and none of their associated work saved in Google will be deleted or changed.
- **End of Year Computer Checklist.** Please remember to complete your EOY Checklist sheet and tape it to your monitor before leaving for the year. Your school **Technology Coordinator** will follow up and is available for help if you need it.
  - Here is the link to the checklist: [https://docs.google.com/document/d/1JpGozfZWq\\_xr9VeiV6a0liPHURnLHSSoglcwo88gqk/edit?usp=sharing](https://docs.google.com/document/d/1JpGozfZWq_xr9VeiV6a0liPHURnLHSSoglcwo88gqk/edit?usp=sharing)
- Lastly, if you are housing **Chromebook carts** in your classroom - please report any missing or extra chromebooks to the [helpdesk@wwps.org](mailto:helpdesk@wwps.org) as soon as possible so we can help relocate them.

Thank you very much and please let me know if you have any questions,  
Forrest

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**Forrest Baker**

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