

# Walla Walla Public Schools

## BOARD POLICY

Policy No. 3122

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### EXCUSED AND UNEXCUSED ABSENCES

Regular school attendance is necessary for mastery of the educational program provided to students of the district. Students are expected to attend all assigned in-person classes each day or participate in all assigned remote instructional activities. At times, students may be absent from class or not able to participate remotely. Educators and administrators have a responsibility to monitor absences to determine if students and families need support. School staff will keep a record of absence and tardiness, including a record of excuse statements submitted by a parent/guardian, or in certain cases, students, to document a student's excused absences.

The superintendent/designee will develop procedures to accurately track and enforce excused and unexcused absences. Since the full knowledge and cooperation of students and parents/guardians are necessary to fulfill the district's responsibilities under the attendance laws, these procedures will be disseminated broadly and made available to parents/guardians and students annually.

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#### Cross References:

Board Policy 3120 - Enrollment

Board Policy 3230 - Student Privacy

Board Policy 3240 - Student Conduct Expectations and Reasonable Sanctions

Board Policy 3241 - Classroom Management, Discipline and Corrective Action

Board Policy 4218 - Language Access Plan

#### Legal References:

RCW 28A.225 Compulsory School Attendance and Admission

RCW 13.34.300 Relevance of failure to cause juvenile to attend school to neglect petition

WAC 392-400-325 Statewide definition of excused and unexcused daily absences for the 2020-21 school year

**Adopted: July 16, 2002**

**Revised: February 19, 2019**

**Revised: June 15, 2021**