

**SCHOOL BOARD MEETING**

December 14, 2010

Public Work Session - 4:00 to 5:05 p.m.

Executive Session – 5:05 to 6:20

Regular Board Meeting - 6:30 p.m.

District Board Room, 364 S. Park Street

I. **CALL TO ORDER & RECESS TO WORK SESSION** – 4:00 p.m.

The regular board meeting was called to order in the district board room at 4 p.m. by Board President Mrs. Meyer. The board immediately recessed to public work session to discuss and review architectural RFP's and introduce 2011 Facilities Preplanning discussion. All five board members were present when the meeting was called to order.

Let the record show when the board recessed to work session at 4:00 p.m. board member Anne Golden recused herself from the work session to avoid any potential conflict of interest.

Also present at the work session were Superintendent Mick Miller, Chief Financial Officer Pat Johnston, Assistant Superintendent Laure Quaresma and several other district administrators and two community members with an audience of approximately 15. The press was represented.

**Architectural RFP's for Wa-Hi/Lincoln Facilities:** Superintendent Miller said eleven RFP proposals were received for Wa-Hi/Lincoln architectural services. The district's construction management firm CSG screened the proposals to six companies as follows: ALSC (Spokane), LSW (Vancouver), Design West (Boise, Pullman, Kennewick), BLRB/USKH (Tacoma/Walla Walla), Architects West (Coeur d'Alene), and NAC Architecture (Spokane).

Board members reviewed and rated the RFP's for these six firms and narrowed down to three: BLRB/USKH, Architects West, and NAC Architecture. These three firms will be interviewed in person by the board of directors and district administrators in January 2011. The final selection of an architectural firm is planned for announcement during the January 18, 2011 board meeting.

**2011 Facilities Pre-Planning Discussion:** The work session time frame did not allow this discussion. Superintendent Miller will address this item during the regular board meeting.

The work session concluded at 5:05 p.m.

**RECONVENE MEETING & RECESS TO EXECUTIVE SESSION** – 5:05 p.m.

Board President Mrs. Meyer reconvened the board meeting at 5:05 p.m. and immediately recessed to executive session. All five board members were present for the executive session. Also present were Superintendent Mick Miller and Assistant Superintendent Laure Quaresma. The purpose of the executive session was to discuss the performance of a public employee. No decisions or action regarding the discussion were made during the executive session. The executive session concluded at 6:20 p.m.

**RECONVENE REGULAR BOARD MEETING – 6:30 p.m.****Regular Board Meeting  
December 14, 2010 – 6:30 p.m.****PRESENT****BOARD OF EDUCATION**

Mrs. Cindy Meyer, President  
 Dr. Jim Lehmann, Vice President  
 Mr. Dan Hess  
 Mrs. Anne Golden  
 Mr. Max Carrera

**ADMINISTRATORS**

Mr. Mick Miller, Superintendent  
 Mrs. Laure Quaresma, Assistant Superintendent  
 Mrs. Pat Johnston, Chief Financial Officer  
 Mr. Mark Higgins, Director of Communications

**AUDIENCE**

Including board members, administrators, and guests, approximately 36 were in attendance. The press was not represented at the meeting.

**II. NATIONAL ANTHEM**

The Star Spangled Banner was played by the Garrison Brass Ensemble and directed by WWSD Director of Music Roger Garcia. Several seasonal selections were also played by the ensemble following the National Anthem. Student musicians included Micah Rambo, Seth Chapman, Cayd Heiser, Davidson Norris, JC Mora, Reilly Beckstrand, and Gerrod Peck.

**III. ROLL CALL**

All board members were present.

**IV. APPROVAL OF AGENDA**

Dr. Lehmann moved, and Mrs. Golden seconded approval of the agenda as presented; the motion carried.

**V. CONSENT AGENDA**

Mr. Carrera moved the consent agenda items be approved or authorized as appropriate: 1) a Personnel Report; 2) Out-of-State Travel; 3) December Bills & Payroll; 4) October Financial Report; and 5) Rescind Business Office Stamp Imprest Account. Mr. Hess seconded the motion; the motion carried unanimously.

Mrs. Meyer noted the personnel report included a letter of retirement for Kit Chryst who has been a district employee for 32 years. Her retirement will be effective at the end of the 2010-11 school year. Mrs. Meyer thanked Mrs. Chryst for her dedication and service longevity to the students of Walla Walla Public Schools.

**SEPARATE ACTION:** Mrs. Golden moved the minutes of the November 16, 2010 board meeting and minutes of the December 7, 2010 special board meeting be approved as presented. Mr. Carrera seconded the motion; the motion carried unanimously.

**VI. SPECIAL PROGRAMS**

**Alumni Connection Video Series:** WWPS Director of Communications Mark Higgins reported on a video project the district is working on to highlight district graduates. The Alumni Connection series provides a venue for graduates to reflect on how teachers and staff have had a positive impact on their lives. The short, three to four minute features will be posted on the district's web site, aired on Charter Cable Channel 3, used for teacher recruitment, community presentations and new family communication packets. The video featuring Craig Sievertsen was played for board members and audience.

VII. COMMUNICATIONSVIII. CITIZENS' COMMENTSIX. REPORTS

**Superintendent's Report:** Superintendent Miller recognized and thanked the Garrison Brass Ensemble for performing at the board meeting. He also noted he has seen and heard a number of district holiday music performances and all were outstanding.

Mr. Miller said he will begin 2011 Facilities Pre-Planning activities in January and February to begin discussion and receive input about a potential bond election which may perhaps be held in 2011 or 2012. Staff, parent focus groups, coaches, student leadership groups and various community groups will be invited to be part of the facilities preplanning activities.

Assistant Superintendent Laure Quaresma reported on the Blue Ridge Preschool waiting list which currently includes approximately 48 students, of which 16 are Walla Walla four-year old children. Mrs. Quaresma said the district is looking at ways to form a preschool class for these 16 waiting list students in January 2011. Classroom space is available at Blue Ridge and the program would not be governed by Head Start/ECEAP guidelines. The program would be funded by local levy dollars. The idea is in the very beginning phase and more information will be obtained and presented to the board for discussion and a possible decision.

**Asset Preservation Plan:** Director of Facilities & Operations Dan Johnson said his report to the board is a requirement of OSPI that the district has an Asset Preservation Plan in place to be eligible for state assistance for future building projects. The plan is in place to maintain district buildings and grounds. Compliance requires an annual building condition evaluation and a report of the condition of each building to the school district board of directors no later than April 1 of each year; thereafter in six year intervals the buildings be inspected by a certified evaluator as approved by OSPI. Mr. Johnson said the district buildings were inspected by Architects West during Summer/Fall 2010 as part of the technical study and survey approved by the WWPS Board of Directors on April 20, 2010 and meets the requirements of OSPI for the district Asset Preservation Plan.

**WWPS Strategic Plan: District Improvement Update- 2010-11:** On behalf of Assistant Superintendent Dr. Linda Boggs who ill, Superintendent Miller provided a strategic plan update, specifically related to the math and reading adequate yearly progress action plan. He said including an adequate yearly progress action plan as part of district's strategic plan has allowed the district to keep the plan a living document and each year, modify as needed as the district works together in District Improvement. He said student achievement remains the primary goal of the plan.

X. ACTION ITEMS**Board Policy 6215/Voucher Certification & Approval – Second Reading/Adoption:**

Mr. Hess moved and Mr. Carrera seconded to approve revisions to Policy 6215 as presented; the motion passed unanimously.

**Board Policy 6300/Recognition – Second Reading/Adoption:** Mrs. Golden moved and Dr. Lehmann seconded to approve revisions to Policy 6300 as presented; the motion passed unanimously.

**Resolution 27-2010/Energy Operational Cost Saving Improvement Grants:**

Chief Financial Officer Mrs. Johnston said the resolution is required by OSPI and authorizes Superintendent Miller or Mrs. Johnston to sign documents in relation to the

\$380,000 grant the district received from OSPI to complete the heating, ventilation, air conditioning improvements Blue Ridge Elementary and lighting upgrades at Blue Ridge and Prospect Point. The resolution also assures OSPI that the district will follow

applicable laws and regulations, that the funds will be used as intended, that the project will be under construction by June 30, 2011, and that the district will provide copies of contracts and required reports.

Mr. Carrera moved and Mrs. Golden seconded to approve Resolution 27-2010 as presented; the motion passed unanimously.

**Board Meeting Schedule – January – July, 2011:** Mr. Hess moved and Mr. Carrera seconded to adopt the board meeting schedule for January – July 2011 as presented; the motion passed unanimously. *Recorders note: The agenda listed the schedule as January – June, 2011 which was a typographical error. The actual schedule presented and approved was January – July, 2011.* Board meeting dates approved are as follows: January 18, February 1 & 15, March 1 & 15, April 19, May 3 & 17, June 7 & 21, and July 19, 2011. All meetings will begin at 6:30 p.m., except June 21 and July 19 which will begin at 4:00 p.m.

XI. **Election of Board Officers:**

Mrs. Meyer opened nominations for the office of President of the Board. Mrs. Golden nominated Dr. Lehmann for President, and Mr. Carrera seconded the motion. Mrs. Meyer asked for other nominations. There being none, she called for a vote and the motion carried unanimously.

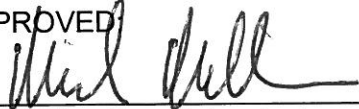
Mrs. Meyer opened nominations for the office of Vice President of the Board. Mr. Hess nominated Mr. Carrera for Vice President, and Mrs. Golden seconded the motion. Mrs. Meyer asked for other nominations. There being none, she called for a vote and the motion carried unanimously.

XII. **ADJOURNMENT**

Mrs. Meyer declared the meeting adjourned at 7:35 p.m.

Minutes to be presented for board approval on January 18, 2011.

APPROVED



Mick Miller, Superintendent  
and Secretary of the Board  
- Elizabeth Adkins, Recorder



Jim Lehmann  
President of the Board