

**WALLA WALLA SCHOOL DISTRICT
SCHOOL SPONSORED FIELD TRIP
PRELIMINARY APPROVAL FORM**

School: _____

Trip Destination: _____

Date(s) of trip(s): _____

Departure time: _____ am/pm Return time: _____ am/pm

Club/Sponsor(s): _____

Educational benefit of the trip:

Activities planned during the trip:

Related brochures/information attached? Yes _____ No _____

Preliminary trip itinerary attached? Yes _____ No _____

Does field trip involve any of the following: *Yes _____ No _____

- | | |
|--|------------------------|
| - Swimming, boats, or in/around water | - Animals |
| - Remote locations/hiking | - Air travel |
| - Outdoor education | - Motorized activities |
| - High risk activities listed on page 6, item b – High Risk Activities | |

*If Yes, then the trip must be pre-approved by the Chief Financial Officer

Estimated # of students: _____ Age level of students: _____

Student/chaperone ratio: _____ # of chaperones needed: _____

Any special qualifications of chaperones needed? Yes _____ No _____

List those special qualifications: _____

Means of travel: School bus (preferred), # needed? _____
Other (list): _____

