Walla Walla School District
Procurement Card Transaction Summary

Walla Walla School District
364 S. Park Street
Walla Walla, WA 99362

Vendor: Procurement Card Imprest

Procurement Card Custodian Name:

Send this form along with original receipts to the P-Card Administrator by bill cutoff. If more rows are needed, please submit additional pages. Make sure the total of all pages matches the "New Account Balance" amount on your p-card statement.

Vendor Name	Purpose/Detailed Description (max 30 characters)	Tax Collected Y/N	Total Amount to Vendor	Budget	Amount to Each Budget
		Total Amount of Receipts:	$ 0.00		$ 0.00
		Manual Addition of Receipts:			
		Difference (must be zero):	$ 0.00		

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against Walla Walla School District No. 140 and that I am authorized to authenticate and certify to said claim.

Card Custodian Signature Date

Card Supervisor Signature Date