

# Walla Walla Public Schools

## SCHOOL STORE PROFIT & LOSS

\_\_\_\_\_  
School

For the Period: \_\_\_\_\_ through: \_\_\_\_\_

Total Sales Deposits with School Treasurer:		\$ _____
Plus:	Free to students @ selling price: _____ units @\$_____	\$ _____
	Breakage @ selling price: _____ units @\$_____	\$ _____
	Sub Total:	\$ _____
Less:	Cost of Goods Sold 1/	\$ _____
	Estimated Profit (Loss) 2/	\$ _____
	Less Goods Not Sold _____ units @\$_____	\$ _____
	Actual Profit (Loss)	\$ _____
	Estimated Profit Mark-up % _____ Amt	\$ _____

**FOOTNOTES:**

1/	Cost of Goods Sold:	Purchase Price	Units
	Add: Beginning Inventory	\$ _____	# _____
	Add: Purchases	\$ _____	# _____
	Less: Ending Inventory	\$ _____	# _____
	Cost of Goods Sold	\$ _____	# _____

2/ Profit & Loss  
 Accurate calculation of P&L requires an effective cut-off. All monies on hand need to be deposited. All goods purchased for sale need to be included. Special attention should be given to making certain that the last deposit made gets into the above calculation; also make certain that the last vendor delivery is also included in ending inventory.

Preparer's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ASB Secretary Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_