

Walla Walla Public Schools

Elementary Handbook



Berney | Blue Ridge | Edison | Green Park | Prospect Point | Sharpstein



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2015-2016

"Our Core Values are more than mere words; they're our business!"

Quality
Integrity
Accountability
Respect
Courtesy
Innovation
Diversity

District Elementary Schools:

BERNEY
1718 Pleasant
509.527.3060
Principal: Christy Krutulis
www.berneyelementary.org

BLUE RIDGE
1150 W. Chestnut
509.527.3066
Principal: Kim Doepker
www.blueridgeeagles.org

HEADSTART/ECEAP
1150 W. Chestnut
509.526.1780
Director: Kerri Coffman

EDISON
1315 E. Alder
509.527.3072
Principal: Jennifer Cowgill
www.edisonshockers.org

GREEN PARK
1105 E. Isaacs
509.527.3077
Principal: Gina Yonts
www.greenparkelementary.org

PROSPECT POINT
55 Reser Road
509.527.3088
Principal: Dana Chandler
www.resources.wwps.org/prospectpoint/

SHARPSTEIN
410 Howard St.
509.527.3098
Principal: Matt Bona
www.sharpstein.org



WELCOME TO WALLA WALLA PUBLIC SCHOOLS

Welcome to another exciting school year. At Walla Walla Public Schools, student achievement is our number one goal.

We believe in personalizing education to meet the needs of all students. We have caring, dedicated and qualified teachers and support staff to provide a first-class educational experience.

We look forward to working as a team to prepare all students to be competitive in our global society.

Thanks again for all your support!

WALLA WALLA PUBLIC SCHOOLS
364 South Park Street
Walla Walla, WA 99362
Phone: 509.527.3000
Fax: 509.529.7713
Website: www.wwps.org
Superintendent: Dr. Bill Jordan
Email: bjordan@wwps.org

Walla Walla Public Schools is an equal opportunity employer and complies with all ADA guidelines.

How to Register For School

Students may register year-round (except mid-June to mid-August) at their attendance area school. District boundary maps detailing your attendance area are available at all Walla Walla Public Schools and the district office. Attendance area is based on street address. Boundary maps are also available online: www.wwps.org

ELEMENTARY SCHOOL

Students entering kindergarten must be 5 years old on or before August 31.

What is needed:

- Birth certificate or hospital birth record
- List of immunizations

SECONDARY SCHOOL

What is needed:

- List of immunizations
- Withdrawal sheet or report card from the previous school

ALL DAY KINDERGARTEN

Prospective kindergartners should register at their attendance area elementary schools. Registration is typically the last two weeks of April. Please see the district's website and local newspapers for specific dates. District boundary maps detailing your attendance area are available at all Walla Walla Public Schools, the district office and online: www.wwps.org. Attendance area is based on street address.

Attendance Area Schools

Students living within the attendance boundaries are given preference to attend that school. If students in an attendance area fill that school to its capacity, open enrollment and transfer requests from outside the district into the school may be denied.

OPEN ENROLLMENT

Parents/guardians of students who reside within the Walla Walla Public Schools district may request open enrollment to another school within the district provided that: the school has the attendance capacity and programs to meet the student's needs; and the parent/guardian provides transportation to the school of choice for the student.

Open enrollment forms are available at the student's attendance area school (K-8). Application for open enrollment must be requested annually on a first-come, first-served basis. A designated open enrollment period is typically scheduled during the spring to help establish placement priorities. Media and district publications will alert you to the exact dates -- typically the last two weeks of April. The Open Enrollment policy is available at your attendance area school and on the district's website: www.wwps.org

Parents' Right to Know

Communications are a two-way process. Per the Elementary & Secondary Education Act (ESEA) or better known as No Child Left Behind, parents always have the right to request information on the professional qualifications of their child's teachers.

THE FOLLOWING INFORMATION IS AVAILABLE UPON REQUEST:

- Licensing for grade level and subject
- Emergency or provisional status
- B.A. major and graduate degrees
- Paraprofessionals' qualifications

Walla Walla Public Schools will also notify parents if their child has a teacher for four weeks who is not highly qualified per the definition provided from the Office of Superintendent of Public Instruction. The district will make available any program evaluations, plans, and reports relating to the Special Education Part B program available to the public, upon request, through the district's special education office and the superintendent's office.

ESEA REPORT CARDS NOW AVAILABLE

Elementary & Secondary Education Act (ESEA) comprehensive School Report Card is now available online at: reportcard.ospi.k12.wa.us.

Support Services

NUTRITION SERVICES

All schools offer students nourishing meals. Our professional culinary staff take pride in serving Walla Walla youth. Each day our staff prepares breakfast and lunch for students at all grade levels. We continually receive superior inspection reports for cleanliness, quality and service.

We strive to keep our meal prices to a minimum and our free and reduced-price meal program is available to eligible families. We provide a prepay meal deposit account for each student. Families may send cash or checks to the cafeteria daily, weekly, monthly, or annually. Students may then access these funds by account number(pin). We also provide a pay on-line program for credit and debit cards. There are no fees charged for this payment option. All balances, positive or negative, carry over to the following year.

Charging is only permitted in emergency situations. Balances must be paid as soon as possible. There is a charge limit of \$10. When a student reaches or is still at the charging limit a cheese sandwich and milk will be provided for lunch at no charge to the student and a milk and graham crackers for breakfast.

FREE AND REDUCED-PRICE MEAL PROGRAM

Parents whose family income falls within specified guidelines set by the U.S. Department of Agriculture may apply for free or reduced-price meals for their children. To apply online, go to: www.wwps.org/departments/nutrition-services, click on Free and Reduced-Price Meal Program. Applications are also mailed in early August to every Walla Walla School District family and a second application is sent home with your student on the first day of school. It is the families' responsibility to send money or a sack lunch with your student(s) until you have received notice that your application has been approved.

NUTRITION AND PHYSICAL FITNESS POLICY

http://www.wwps.org/support/nutrition_fitness.

PRICING & MENUS

Meal prices, menus, free & reduced applications and instructions for making online payments are posted on the district's website at: www.wwps.org/support/nutrition_services

VISION STATEMENT

"We will provide a positive and safe environment, plan and serve nutritionally sound and attractive meals for all students, and emphasize customer service and positive public relations."

Transportation Services

All qualified students living outside a one mile radius or more from their school may ride a school bus. Transportation funding is supplied by the state of Washington and Walla Walla Public Schools.

Parents are asked to review bus safety rules (provided at beginning of school year) with their child, and remind their child that they must maintain good self-discipline.

This helps ensure each child enjoys a safe ride to and from school or other activities. Please remember, bus riding is a privilege. Parents are also encouraged to teach their children safe walking habits while walking to and from the bus stops and while waiting for the buses.

NOTE: Prior arrangements must be made with the principal if a child is to be transported to a destination other than the regular bus stop or if parents will be transporting the child on a temporary or permanent basis.

FURTHER INFORMATION

Call the school secretary or the Transportation Department at 527-3019 for more information on scheduling and bus stops.

ONLINE BUS ROUTES:

www.wwps.org/support/transportation/busroutes

Visitors Please Check In & Out!

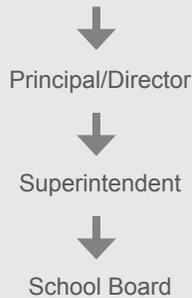
Visitors are welcome at all our schools and the Walla Walla Public Schools District Office. Upon arrival, everyone MUST first register at the office or reception area and receive a visitor's badge to wear while visiting the building. This precautionary effort helps ensure Walla Walla Public Schools are safe and secure at all times. District staff members also wear identification badges for quick, easy identification. Anyone not wearing a badge will be stopped and asked to leave if they don't comply with this policy. It only takes a minute to check in and out; we appreciate your help with this safety issue.

Resolving a Concern

Walla Walla Public Schools staff strive to resolve all concerns. Those closest to the concern can most accurately and efficiently address the problem. You are encouraged to follow the steps detailed below when identifying a concern. You may also call the Communications Department for assistance at 526-6716.

School Related Concern

Discuss with staff member involved



District Concern

Discuss with appropriate District Administrator



Any citizen may address the school board concerning district operations during the "Citizens' Comments" portion of any regular board meeting agenda. Formal citizen's complaint procedures are available in the Superintendent's Office (364 South Park Street) and at all Walla Walla Public Schools.

School Closures

If school is delayed or closed due to poor weather, announcements are made on local radio and TV stations beginning at 6:00 a.m. Parents and staff will receive a telephone call from the One Call Now System (see more below). If no announcement is made by 6:30 a.m., you should assume schools are running on time.

School closure notices will also be posted on the school district website (www.wwps.org) by 6:15 a.m. and be updated throughout the day as needed. If schools are closed once classes are already in session, information will be announced over the local radio stations and be posted on the district website.

Children who live within walking distance will be released to walk home. If no one is at home, please make alternate arrangements for your child. Buses will meet scheduled city and rural routes as soon as possible.

Keeping Our Schools Safe

Walla Walla Public Schools meets the requirements of SAFE SCHOOLS RCW 28A.320.125. Each school has a comprehensive safe schools plan. Each building principal is certified on the use of the Washington "incident command system." Each school provides for permitting the facility to be used as "a community asset" in the event of a communitywide emergency that is not related to school operations.

The school district annually reviews the safe school plan, and a number of other related matters; including inventory, hazardous materials, updating school mapping, identifying all staff trained on the nation's incident management system or incident command systems, evacuation procedures, and notification of staff on emergency procedures. The district files annual reports on these reviews with the Washington Association of Sheriffs and Police Chiefs.

Schools shall conduct no less than one safety-related drill each month that school is in session. All drills are documented.

Safety is of the utmost importance to us. It is the responsibility of all of us to make sure that our children and visitors are safe. In the event of a disaster, we will make every attempt to keep your child at school.

We may send home safety information or ask you to participate in trainings or surveys. Your eyes and ears help us! Please cooperate and model appropriate behaviors so that the children know that this is a top priority.

2015-2016 No School Days

Parent Conferences.....	Oct. 8-9
Veterans Day	Nov. 11
Thanksgiving Break	Nov. 26-27
Winter Break	Dec. 21- Jan 1
MLK, Jr. Day	Jan. 18
Presidents Day	Feb. 15
Parent Conferences.....	Feb. 25-26
Spring Vacation	April 4-8
Staff Professional Day	May 13
Memorial Day	May 30

School Hours

School	Start	Stop	Early Dismissal **	Early Release (Wednesday)
Berney	8:15 a.m.	3:00 p.m.	12:30 p.m.	2:00 p.m.
Blue Ridge	8:05 a.m.	2:35 p.m.	12:00 p.m.	1:35 p.m.
BR Head Start AM	8:15 a.m.	11:30 a.m.	N/A	N/A
BR Head Start PM	12:15 p.m.	3:30 p.m.	N/A	N/A
Community AM	8:30 a.m.	11:30 a.m.	N/A	N/A
Community PM	12:30 p.m.	3:30 p.m.	N/A	N/A
Edison	8:10 a.m.	2:50 p.m.	12:15 p.m.	1:50 p.m.
Green Park	8:15 a.m.	2:55 p.m.	12:10 p.m.	1:55 p.m.
GP Head Start AM	8:15 a.m.	11:30 a.m.	(no students on Fridays)	
GP Head Start PM	12:15 p.m.	3:30 p.m.	(no students on Fridays)	
Prospect Point	8:25 a.m.	2:55 p.m.	12:15 p.m.	1:55 p.m.
Sharpstein	8:00 a.m.	2:40 p.m.	12:00 p.m.	1:40 p.m.

****Early Dismissal:** Oct. 2 (K-5 only) | Nov. 25 (K-12) | Feb. 19 (K-5) | June 3 (K-5) | June 8 (K-12)

School Board

JOIN US!

Our hope is that you will leave school board meetings with a better understanding of your public schools and the school board that you've elected to oversee them.

OUR MEETINGS ARE OPEN

Our meetings are open to the public and nearly all our discussion will be held in the open. The exception would be if it is necessary to discuss personnel, litigation, bargaining agreements, complaints against an officer or staff member, or real estate transactions where disclosure would be damaging. In those cases, we may occasionally go into a closed or "executive" session.

WE HAVE SOMETHING IN COMMON

School board members are elected officials, who serve four-year terms of office. In addition to making a number of decisions at school board meetings, we try to keep lines of communications open with our community and represent the needs of the district before state and national representatives.

We serve on the school board because we care about providing quality education in our community. We appreciate your interest and would welcome comments toward meeting that goal.

Board Meeting Schedule

- Meetings are generally held the first and third Tuesdays of each month.
- Meetings are held in the district board room, 364 South Park Street. (Special and study sessions are scheduled as needed.)
- All school board meetings begin at 6:30 p.m. (Meetings are at 4 p.m. during the summer)

School Board Information Online at:

www.wwps.org

- Meeting dates
- School board minutes
- School board meeting protocols
- How to contact School Board members

LEADERSHIP • VALUES • DEDICATION

Parents/Guardians Right to Know (Title I, Part A Programs)

The Title I, Part A Program makes it possible to expand the basic educational programs schools and districts offer with services and interventions that support struggling learners. Title I, Part A is one of many programs governed by the Elementary and Secondary Education Act or ESEA. There are two kinds of programs that schools can fund through Title I, Part A, schoolwide and targeted assistance.

- Schoolwide means that all students, based on academic need, are eligible to receive the additional instruction this federal program will fund.
- Targeted assistance makes it possible to provide the same benefits but only to selected students based on academic need.

Your Right to Know

ESEA directs schools and districts to notify parents about four key requirements of a Title I, Part A program.

1. Professional qualifications of teachers and paraprofessionals who instruct
2. Notification if your child's teacher is not highly qualified
3. Individual report card that lets you know how your child is progressing
4. Notification that the school has entered school improvement because its students did not make Adequate Yearly Progress, meet the state standard in math or reading or both, for two school years in a row.

Your Right to Know - Professional Qualifications of Teachers

Parents of children, who attend schools that receive Title I, Part A funding, have the right to request and receive information about the qualifications of the educators who teach their children core subjects, reading, English language arts and mathematics. The same applies to paraprofessionals who instruct. At a minimum, the information you receive must explain these 3 essential components of an educator's qualifications.

1. Whether or not the teacher met state qualifications and certification requirements for the grade level and subject(s) he or she is teaching,
2. Whether or not the teacher has an emergency or conditional certificate by which state qualifications were waived.
3. What undergraduate and graduate degree(s) the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

Your Right to Know - Qualifications of Paraprofessionals Who Instruct

Districts employ paraprofessionals to provide instructional support, consistent with the instruction provided by the classroom teacher or teachers. In schools that operate a schoolwide program, all paraprofessionals who instruct must have special qualifications. In schools that operate a targeted assistance program, the paraprofessionals who instruct students served by the Title I, Part A program must also have earned these same qualifications.

1. Completed at least two years of study at an institution of higher education, or
2. Obtained an associate's or higher degree, or
3. Meet a high standard of quality either through a) the ETS ParaPro Assessment, or b) an paraeducator apprenticeship program approved by Washington state.

Notification If Your Child's Teacher Is Not Highly Qualified

ESEA directs schools to send timely notice to parents and guardians IF their child has been assigned to, or taught for more than four consecutive weeks by, a teacher of a core academic subject, who is not highly qualified.

Report Card for Every Student

You have a right to know how well your child is progressing. Schools that operate Title I, Part A programs must generate a report card for every student that explains how well that student scored on the state assessment in, at least, reading, English language arts and mathematics.

Parents/Guardians Right to Know (Title I, Part A Programs) - *continued*

State Report Card

The Office of Superintendent of Public Instruction—Washington’s education agency—publishes a State Report Card online, <http://reportcard.ospi.k12.wa.us/summary.aspx?year=2012-13>. Use this website to find important information about your school and district, such as the results of state testing, enrollment numbers, facts and figures about the teachers in your school and much more.

Notification—Mandatory Throughout School Improvement

Federal law, ESEA, sets a standard for state, district and school accountability, and directs public schools that receive Title I, Part funds to reach 100% proficiency: all students reach state academic standards in math and reading. Under ESEA, schools, whose students have taken the state assessments and have not met these standards, two years in a row, begin a process of improvement in the next school year. There are five Steps to school improvement. At each Step, schools and districts must make sure parents and guardians receive a detailed explanation of the causes and consequences of the school’s performance and how to get involved in their student’s education.

These notifications must be clear and concise. You should be able to distinguish notifications related to school improvement from other information the school or district sends home. Here are the basics you should expect from your school district.

- What it means to enter a program of school improvement
- Reason this school was identified for improvement
- How the school compares, academically, to other schools in the district and state
- What the school is doing to address the problem.
- What the school district or state is doing to help this school
- How you can get involved, and how you can help to address the academic issues that led to the need for school improvement
- Public School Choice, the option to transfer your student to another public school not in a Step of improvement
- Supplemental Educational Services, the option to access remedial instruction for your student

We explain Public School Choice and Supplemental Services in companion brochures, Parents’ Guide Public School Choice & School Improvement and Parents’ Guide Supplemental Educational Services & School Improvement.

Ask Us About Title I, Part A Programs & Your Right to Know

Title I, Part A Office at OSPI, 360-725-6100, online at www.k12.wa.us
Office of Superintendent of Public Instruction (OSPI)
Old Capitol Building, PO Box 47200
Olympia, WA 98504-7200
U.S. Department of Education: 1-800-USA-LEARN (872-5327)

Citizens Complaint Procedure

If parent/guardians and other citizens believe that schools have violated any federal rule, law or state regulation that applies to a federal program, a Citizens Complaint may be filed. Walla Walla Public Schools has copies of the Complaint Process and the form can also be found by visiting www.wwps.org under “Citizen Complaint.”

Bilingual Education

Walla Walla Public Schools believe in ensuring that second language learners do not fall behind academically while they learn English. We believe that English should be taught gradually as a second language without sacrificing content knowledge. If students first learn to read in their native language, then transfer skills to English, they will develop stronger literacy skills in the long term. In our increasingly global society, we encourage native language retention as students are taught English.

ESL INSTRUCTION (ENGLISH AS A SECOND LANGUAGE)

Any student who qualifies for assistance to learn English under the State Transitional Bilingual Program guidelines can receive services. Services are available kindergarten through high school level.

TRANSITIONAL BILINGUAL CLASSROOMS - GRADES K, 1, 2 AND 3

Students are taught in Spanish during the majority of the day with the amount of English instruction steadily increasing at each grade level. By the end of 3rd grade the majority of instruction is in English. Daily English language instruction may include science and social studies concepts, music, physical education and library.

CONTENT-BASED INSTRUCTION - K-12

Most students learning English in these classrooms receive all of their instruction in English while they are learning subject matter. Teachers use strategies specific to address both the needs of English Language development and academic grade level content. Some students may continue to receive Spanish reading instruction as well.

TWO-WAY LANGUAGE ENRICHMENT (DUAL IMMERSION) - K-5

Blue Ridge, Sharpstein and Edison Elementary Schools offer Two-way Language Enrichment classrooms. Native English speakers and native Spanish speakers are placed in the same classrooms. Instruction occurs in English for 50 percent of the day and in Spanish for 50 percent of the day. This program spans through 5th grade. Speaking fluency as well as literacy in both English and Spanish are two goals of this program for all children participating. A continued opportunity to allow students from these programs to further their Spanish literacy skills is provided in grades 6-12.

BLUE RIDGE - 1150 W. Chestnut

Phone: 509.527.3066 / Fax: 509.522.4480

EDISON - 1315 E. Alder

Phone: 509.527.3072 / Fax: 509.527.3062

GREEN PARK - 1105 E. Isaacs

Phone: 509.527.3077 / Fax: 509.522.4487

SHARPSTEIN - 410 Howard St.

Phone: 509.527.3098 / Fax: 509.527.3065

Special Education

The Special Education Department has a continuum of placement options for students in Special Education within the Walla Walla School District.

Resource Room

This program provides academic, social skills and communication support to special needs students through pull out, in class or a co-teaching model.

Life Skills Program

This program serves those students identified with cognitive, adaptive and academic needs. Students may have multiple identified disabilities, or students who require a specialized program for extensive medical needs.

Autism Program

Teaching strategies in this program include STAR, TEACCH, and other research based methodology that is found to be effective for students on the autism spectrum.

Behavior Program

These multi-age self-contained classrooms maintain an academic environment utilizing individual and small group instruction. In conjunction with this a level and reward system is used in the program to modify behavior and social skills.

Developmental K-1-2

This room is designed to help students build communication skills in both expressive and receptive language as well as social communication. This is a developmental setting to also provide academic instruction.

INFORMATION:

Special Education Department at :
(509) 526-6724.

Washington Comprehensive Assessment Program (WCAP) School Year 2015-16

Academic Testing

In 2015-16, elementary students in grades 3 through 5 will take the Smarter Balanced Assessments (SBA) in English Language Arts (ELA) and Math. Testing will start in late March with 3rd graders taking the ELA test first. This earlier testing is to make sure we have scores for 3rd graders prior to the end of the school year, and can offer intensive reading supports over the summer for students scoring significantly below expectations.

Students in grades 4 and 5 (as well as 3rd graders for math) will take their SBA sometime during the last 12 weeks of school. In addition, 5th graders will take the Science MSP.

WWPS has made a significant investment in technology, both to support technology-based instruction, and to make sure we have as short a testing season as possible (more devices = more students testing at once = shorter testing season). While it's important that we assess students on their achievement of the standards, it is our mission to impact instruction as little as possible in conducting that assessment.

English Language Testing

Students who are learning English as a second language are assessed annually on their attainment of English language skills in reading, writing, speaking, and listening. Previously, Washington State used the Washington English Language Proficiency Assessment (WELPA). Starting in the 2015-16 school year, the English Language Proficiency Assessment for the 21st Century (ELPA21), which has been developed by a group of 11 states, will be used instead. The ELPA21 will be administered entirely online during the month of February.

Kindergarten Readiness

Soon after the start of the year, kindergarten students are assessed using the state-required WAKids assessment. WAKids helps teachers and parents know whether students are “kindergarten-ready” in literacy, math, social/emotional, physical, language, and cognitive development. Teachers partner with parents in completing the WAKids assessment.

Other Assessments

WWPS staff never want to rely on one assessment given on one day at the end of the year to know whether students are on track, so variety of assessments are used to measure student learning in the district. These include:

SCREENING

These provide a baseline measurement for students' understanding of different subject areas. They also can be used to identify students who might be “at risk” for not succeeding in a particular subject area. Screening assessments are typically short (as little as one minute in length, up to 30 minutes) assessments of foundational reading or math skills. Examples of screening assessments are: Dynamic Indicators of Basic Early Literacy Skills (DIBELS) and STAR Reading and Math.

PROGRESS MONITORING

These are used to determine if students are learning critical skills at an adequate rate throughout the school year. Many of the same assessments used for screening are also used throughout the year for progress monitoring.

DIAGNOSTIC

These are used to identify specific skills or areas in which a student might benefit from additional assistance.

Districtwide Elementary School Information

Welcome to Walla Walla Public Schools

OUR MISSION

Education is our mission and your child's success is our goal. We believe parents are educators and essential to their child's academic success. We value our partnership with parents as we strive to offer endless educational opportunities for students. Please help us make each child's experience in the school district safe and positive. Take time to review school rules and general safety tips with your child. Set aside homework and reading time each evening, and be sure to communicate with your child's teacher. As Partners in Learning, we will make a difference!

ACCIDENTS

If your child is injured at school, s/he will be cared for in the health clinic. If the injury is serious, a parent or the designated emergency contact person(s) will be immediately contacted and/or emergency personnel. (Please keep all our information current).

ATTENDANCE

Washington State Law requires children ages eight through 18 to attend school daily and students six and seven years old to attend school daily once registered. Illness and family emergencies are considered excused absences. Students will be allowed to make up missed assignments due to excused absences. Parents are expected to call the school secretary by 9 a.m. to inform staff members of a child's absence. Parents/guardians will receive written notice from the school for an unexcused absence. Two unexcused absences in a calendar month mandates a parent/teacher conference according to the compulsory school attendance law (RCW 28A.225). Students who are tardy or who are returning from an appointment should check in with the school secretary prior to attending class.

CHANGE OF ADDRESS/ PHONE NUMBERS

Please notify the school secretary if your address or telephone number changes during the school year. Current information is vital at all times.

CONFERENCES

Parent/Teacher conferences are scheduled each fall and spring. Parent/teacher conferences present an opportunity for parents and teachers to meet at regular intervals to discuss student progress. Conferences are also an opportunity to share ideas about activities, habits, experiences, and achievements. Parents will also receive student progress reports throughout the school year and are encouraged to discuss specific concerns at any time.

DRESS STANDARDS

Clothing must not be distracting and/or hazardous. Students' dress should reflect a basic standard of health, decency, and safety. Any apparel, jewelry, accessory, notebook, or manner of grooming which, by virtue of its color, arrangement, trademark, or any other attribute denoting membership in a gang or advocating drug use, violence, or disruptive behavior is prohibited. Clothing such as hats, shirts, or jackets with personalized messages, nicknames or slogans written in "gang style writing" are not to be worn. Examples of inappropriate clothing would include, but not be limited to, head bands, hairnets, bandanas (rags), hanging belts, sagging or extremely loose fitting clothing and coveralls which are not completely fastened.

HIGHLY CAPABLE (EXPLORER)

Walla Walla School District's Highly Capable (Explorer) Program is for kindergarten through twelfth grade students with exceptional academic ability and a high degree of drive and motivation to learn. The selection process is initiated at the building level following winter break and testing is done in the spring. Parents, teachers, other staff members and fellow students may make nominations for the Highly Capable Program. Enrollment is based on state-mandated and district-designed selection criteria.

Continued on p.12

HOMEWORK

Homework is assigned to provide practice and reinforcement for skills already taught. It provides extra drills for those students who require practice, establishes a sense of responsibility, allows for make-up assignments due to absences, and helps the teachers communicate with parents. The district has established Homework Guiding Principles for grades K-5.

IMMUNIZATION

Washington State law requires that each child attending school be adequately immunized according to a schedule determined by the Washington State Board of Health. Attendance is contingent upon either adequate immunization or exemption from immunization. The 2015-2016 vaccination schedule requirements are available at: www.doh.wa.gov/cfh/immunize/schools/vaccine

PLEASE NOTE:

Immunization requirements for school attendance may be different than those requirements during an “outbreak” of actual vaccine preventable disease at school. The local County Health Department determines when an outbreak is occurring and determines any additional requirements needed during the outbreak. Immunization requirements for school attendance may be different than those requirements during an “outbreak” of actual vaccine. For this reason, it is very important to continue reporting the dates of your child’s immunizations since you completed the original CIS form when you registered your child. Dates can be reported to your child’s school office.

LOST AND FOUND

Clothing and school supplies should be labeled. Contact the school secretary to inquire about lost items. Items not claimed after a reasonable time will be boxed up and donated to charity.

LUNCH/BREAKFAST PRICES

School meals may be purchased (daily, weekly, or monthly) in the cafeteria before school each day. Meal prices, menus, Free & Reduced Applications and the NEW Pay On-line program information are posted on the district’s website at http://www.wwps.org/support/food_services.htm. Charging is only permitted in emergency situations. Balances must be paid as soon as possible. Free and reduced-price meal application forms are available in the school office. Adults are always welcome to have lunch at school. Please make a reservation with the school secretary prior to the visit.

MEDICATION

State law requires that a medication request form must be completed by a medical provider and be on file in the school clinic before prescription and any over the counter medication may be administered. All prescription and over the counter medications must be in it’s original container and labeled appropriately. Any changes in medication type, time, or dosage must be accompanied by a medication request form from the student’s professional provider and with a parent’s signature. Tylenol or aspirin are NOT supplied in the clinic unless ordered by a medical provider. The Medication Request Form can be obtained at the school office or on the Health Services Resource Page: www.wwps.org/departments/health-services/health-resources#MedicationInformation on the district website, (self carry requirements included on this form).

PARTIES

Please contact your child’s teacher for information regarding classroom parties. Treats must be prepared and packaged from a licensed, commercial food provider. See Nutrition and Physical Fitness Policy online: www.wwps.org/support/nutrition_fitness

PRE -TRIPS

Parents must complete a pre-trip request form to assure an excuse for a family trip. Approved pre-trip requests do not exempt the absences from being counted as excessive absences, should your child reach 10 or more excused absences throughout the year. Parents should make arrangements in advance for their child to complete work assignments for extended absences.

PTSA

We would like to offer you a special invitation to join the school Parent Teacher Student Association (PTSA). Positive encouragement for academic excellence, family involvement, and parent participation are priorities. PTSA provides financial support for special assemblies, classroom and school needs. PTSA sponsors many events throughout the school year to help support these efforts. PTSA membership information is sent home with each child at the beginning of the school year.

PROGRESS REPORTS

Report cards are issued during fall and spring conference periods and at the end of the school year. A description of the curriculum offered during the school year is detailed on the back of your child’s report card.

RECESS

Children will be expected to go outside for recess. Please dress your child appropriately for daily weather conditions.

STUDENT/TEACHER ASSISTANCE TEAM

Student/Teacher Assistance Teams (S/TAT) meet regularly to serve as a resource to teachers. Teachers may submit a “focus of concern” to the S/TAT when they have questions about a student’s progress. The team then works with the child’s teacher to explore strategies for enhancing the child’s success at school. Parents and students may be invited to be part of the team.

STUDENT RECORDS

Parents have the right to review all official records maintained by the Walla Walla Public Schools concerning their children. These records may include identifying information, attendance, academic, or health records, achievement test scores, interest inventory results, and psychological and personality test scores. Parents have a right to due process and a hearing to challenge the contents of any information in the records. The contents of the records may be challenged on the grounds that the information is inaccurate, misleading, in violation of the privacy of students, or is inappropriate. Please see Family Education Rights & Privacy Act (Policy #3231 - Student Records). A report card shall not be released until a student has made restitution for damages assessed as a result of losing or damaging school materials or equipment.

STUDENT WITHDRAWAL

Parents are encouraged to provide the district at least two days notice before their child’s last day once a decision to leave the district has been made. This allows time to prepare records and a report card prior to transferring to another school district.

SUPPLY LISTS

A supply list for each grade level is available in the school office. Lists are posted near the school main office area at the end of each school year.

TOYS/GAMES

Toys, games, noise makers and electronic equipment are NOT allowed in school. These items get broken or lost and cause a disruption in school. Toys/games which include guns or weapons are also prohibited at school. Students who bring these items to school may face disciplinary action. We are not responsible for lost or stolen items.

TELEPHONE/CELL USE

Student use of the school telephone is restricted in order to properly

conduct the business of the school. Permission to use the phone will be granted in cases of emergency or legitimate school business. After school arrangements should be made outside of school. The district prohibits the use of all personal electronic devices (including cell phones) during the school day.

If a parent/guardian wishes his/her child to have a cell phone, it must remain in the student’s backpack and be turned off during school hours. We are not responsible for lost or stolen electronic devices. All communication between parents and students during the school day must go through school personnel, per School Board Policy Policy No. 3243. See entire policy online at:

www.wwps.org/leadership/policies/3000/3243.pdf

VISITORS

(Please see: Policy #4200 - Safe and Orderly Learning Environment on page 23): Visitors are welcome! Parents are asked to call the school secretary one day in advance to schedule a visit. This helps ensure parents have an opportunity to participate in what they want. This is also a courtesy to teachers. Prior arrangements must be made with the classroom teacher for school age visitors, including friends or relatives. For school safety reasons, all visitors must sign in and out at the school office, pick up a visitor’s badge and sign out when leaving the school campus!

VOLUNTEERS

Volunteers are appreciated and welcomed. Please contact the school secretary to inquire about volunteer opportunities. Volunteers regularly share their time and talent to enhance our school programs through classroom assistance, clerical work, or PTSA activities. Washington State Law has established the following volunteer requirements: 1) all volunteers must successfully clear a Washington State Patrol background check; 2) a Volunteer Disclosure Statement must be completed by the volunteer each year s/he will work in the school. These forms are available at the school office.

VOTER REGISTRATION

Voter registration forms are available at the Walla Walla County Auditor’s office, in the school offices or the district central office - 364 South Park Street. Registered voters are encouraged during all elections to exercise their right to vote.

WEAPONS

(Policy #4210 - Regulation of Dangerous Weapons on School Premises): Students who are found in possession of weapons on school property are subject to a one-year mandatory expulsion, subject to appeal and notification of law officials and parents.

First Grade Learning Standards

READING

- Applies concepts of print, sounds, oral language skills and phonics
- Continues to expand reading vocabulary and demonstrates comprehension by participating in a variety of responses to text
- Chooses and reads a variety of books for pleasure

MATH

For more complete information, visit the district website: www.wwps.org/curriculum/math

- Works with whole numbers to quantify objects
- Learns how and when to add and subtract
- Expands knowledge of two- and three-dimensional geometric figures
- Begins to learn about measurement by measuring length
- Learns to collect and visually represent data
- Further develops concept that doing math involves solving problems and talking about ways to solve them

SCIENCE

Please see the kindergarten section. Science learning goals span two grade levels.

WRITING

- Knows that an audience exists outside of self and understands writing has different purposes
- Analyzes ideas, selects topics, adds details and elaborates
- Knows and applies spelling, punctuation, capitalization, grammar and paragraphing appropriate to the grade level

Second Grade Learning Standards

READING

- Becomes fluent as a reader, expands vocabulary and understands many different kinds of text
- Participates in discussions, writes responses and uses evidence from text to support thinking
- Continues making reading an enjoyable habit

MATH

For more complete information, visit the district website: www.wwps.org/curriculum/math

- Refines understanding of the base ten number systems, as well as place value concepts to understand number relationships
- Focuses on what it means to add and subtract, developing procedures for two-digit numbers
- Begins using standard units and tools (rulers, etc) to measure length
- Makes predictions and answers questions about data
- Builds math vocabulary and participates in mathematical discussion involving basic questions

SCIENCE

- Learns a system is a group of interacting parts that form a whole
- Performs science investigations designed to gain knowledge about the natural world
- Develops explanations, using observations (evidence) and what they already know about the world.
- Applies scientific ideas and discoveries to solving problems
- Learns an object may be made from different materials, which give the object certain properties
- Learns heat, light, motion, electricity and sound are all forms of energy
- Discovers that water plays an essential role in Earth systems, including shaping landforms
- Learns plants and animals all have life cycles
- Learns ecosystems support all life on the planet by providing food, fresh water and breathable air

WRITING

- Writes for a variety of audiences and purposes, including telling a story and explaining
- Analyzes ideas, selects topics, adds detail and elaborates
- Knows and applies spelling, punctuation, capitalization, grammar and paragraphing appropriate to the grade level

Third Grade Learning Standards

READING

- Reads fluently with meaning and purpose
- Applies comprehension and vocabulary strategies to a wider variety of topics and genres
- Demonstrates comprehension by participating in discussions, writing responses and using evidence from text to support thinking
- Reads for pleasure and chooses books based on personal preference, topic or author

MATH

For more complete information, visit the district website: www.wwps.org/curriculum/math

- Solidifies/formalizes important concepts and skills related to addition and subtraction
- Learns meaning of multiplication and division and how these operations relate to each other
- Learns about fractions and how they are used
- Learns about lines and uses lines, line segments and right angles in work with quadrilaterals
- Solidifies and formalizes important concepts learned in previous grades, particularly in the areas of equivalence, measurement and data organization
- Solves problems that extend their understanding of core mathematical concepts

SCIENCE

Please see the second grade section. Science learning goals span two grade levels

WRITING

- Writes for a variety of audiences and purposes, including telling a story and explaining
- Analyzes ideas, selects topics, adds detail and elaborates
- Knows and applies spelling, punctuation, capitalization, grammar and paragraphing appropriate to the grade level

Fourth Grade Learning Standards

READING

- Reads skillfully with meaning and purpose, using appropriate comprehension and vocabulary strategies
- Reads, discusses, reflects and responds, using evidence from text, to a wide variety of literary genres and informational text
- Reads for pleasure and chooses books based on personal preference, topic, theme or author

MATH

For more complete information, visit the district website: www.wwps.org/curriculum/math

- Learns basic multiplication facts and efficient procedures for multiplying two- and three-digit numbers
- Solidifies/extends their understanding of fractions to include decimals and the relationship between fractions and decimals
- Learns to find the area of a rectangle as the basis for later work with areas of other geometric figures
- Uses coordinate grids to connect numbers to basic ideas in algebra and geometry
- Learns to make strategic decisions for solving problems using core mathematical concepts

SCIENCE

- Learns that systems contain subsystems.
- Conducts scientific investigations which involve asking and answering questions
- Communicates the results of investigations verbally and in writing
- Discovers that people all around the world use different materials or technologies to solve the same problems
- Understands the weight of an object is a measure of how strongly it is pulled down toward the ground by gravity
- Learns substances can exist in different physical states solid, liquid, and gas
- Discovers how energy can be transferred from one place to another
- Learns the sun is a star and is the central and largest body in our solar system
- Sorts plants and animals according to their structures and behaviors.
- Discovers that, in any ecosystem, some organisms thrive and grow, some decline, and others do not survive at all

WRITING

- Writes for a variety of audiences and purposes, including telling a story and explaining
- Analyzes ideas, selects a narrow topic and elaborates using specific details and/or examples
- Knows and applies spelling, punctuation, capitalization, grammar and paragraphing appropriate to the grade level

State and Federal Requirements

ASBESTOS MANAGEMENT:

In January 2013, the mandatory three-year inspection of the Walla Walla Public Schools facilities was successfully completed. This inspection is required by the Asbestos Hazard Emergency Response ACT (AHERA) of 1986. AHERA regulations also require that annual notification be given to teachers, workers, and the students' parents/guardians to update them on the status of asbestos in their schools and of the availability of the management plans. Walla Walla Public Schools conducts six-month periodic surveillance inspections in January and July to check the condition of the asbestos-containing building materials and the records are kept at Plant Facilities. The inspection reports are included in the updated copies of the AHERA Management Plans that are located in the district plant facilities office and district schools. For more information contact the Facilities Director (Asbestos Designated Person) for the district (1174 Entley Street, Walla Walla, WA 99362, 527-3018).

CHILD CUSTODY - Policy 3126

The person who enrolls a student in school is the residential parent/legal guardian of the student. The residential parent/guardian is responsible for decisions regarding the day-to-day care and control of the student. Parents or legal guardians have rights to receive information contained in the school records concerning their child and to forbid or permit the disclosure of such information to others, subject to the authority granted to the residential parent/guardian. The district, unless informed otherwise, assumes that there are no restrictions regarding the nonresidential parents/guardians right to be kept informed of the student's school progress and activities. If restrictions are made relative to the above rights, the residential parent/guardian will be requested to submit a certified copy of the court order which curtails these rights. If these rights are questioned by the nonresidential parent/guardian, the issue will be referred to law enforcement authorities for resolution. Unless there are court-imposed restrictions, the nonresidential parent/guardian, upon request, will be given grade reports, notices of school activities, reports of disciplinary actions, or notices of teacher or principal conferences or summaries. If there is a court order on file with the district that restricts and/or prohibits any parent or other person from contact with a student at school or picking up a student from school, then the district will not permit the student to visit with or be released to that parent, or other person. The residential parents/guardians will have access to their children and their classrooms pursuant to RCW 28A.605.

DIRECTORY INFORMATION - Policy 3233

Under the Family Educational Rights and Privacy Act, "directory information" may be released to anyone, including the media, colleges and universities, and the military for educational purposes. "Directory information" includes: student's name, address, age, birthplace, participation in officially recognized school events and programs, weight of athletic team members, awards, diplomas, photographs, and student work - both print and electronic, such as school publications, and web sites.

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION: To prevent release of this information, you must inform Walla Walla Public Schools by using the "Request to Prevent Disclosure of Directory Information" form (available online: www.wmps.org or at all school offices).

Under the No Child Left Behind Act of 2001, 20 U.S.C. § 9528, the military is entitled to request the names, telephone numbers and addresses of students unless the parent, guardian or eligible student requests that such information not be provided. You have the right under the above laws to choose whether your student's information is released or not. Parents and eligible students considering withholding disclosure of directory information should evaluate the consequences of such a decision carefully.

The request to prevent disclosure of directory information will be honored for the current school year unless specifically revoked in writing. Continuing students must complete a new non-disclosure form each school year. Submission of this form will not affect directory information already published or released.

INTERNET ACCESS BY STUDENTS - Policy 2022

(Electronic Resources – Internet Safety): Each student attending Walla Walla Public Schools has the privilege of Internet access. This access is meant to serve as an extension of instructional materials to help meet curriculum goals. Teachers will provide appropriate supervision and will instruct students about their role as "digital citizens" and the etiquette and conduct expected in this global community. Students and staff will receive appropriate grade level training on internet and social media safety, as well as appropriate use of electronic devices.

Students will also receive instruction on appropriate use of electronic devices. Student pictures or names can be published on any public class, school or district website unless parents/guardians of students less than 18 years of age "opt out" in writing to the principal in accordance with district Directory Information Policy 3233.

INTERNET ACCESS BY STUDENTS - Policy 2022 (continued)

(Electronic Resources – Internet Safety)

Parents and guardians of minors are expected to assist the school by setting and conveying the standards that their son/daughter should follow when using the Internet. Misuse of the Walla Walla Public Schools Electronic Information Network may result in loss of access privileges, disciplinary action in compliance with existing district policy, or other legal or criminal action, including restitution, if appropriate.

PLEASE NOTE! A parent/guardian who does not want their student to participate in the use of the Internet as an extension of instructional materials and curriculum must notify the school principal in writing. The parent/guardian acknowledges that information and resources available to their student may be limited due to lack of Internet access. All users of this network are governed by the district Acceptable Use Guidelines which should be reviewed annually. These guidelines may be found at <http://tech.wwps.org> listed under LINKS – Internet Safety.

1. Students and staff should not reveal personal information -- including home address and phone number on web sites, blogs, podcasts, videos, social networking sites, wikis, or e-mail -- on any electronic medium.
2. Students and staff should not reveal personal information about another individual on any electronic medium without first obtaining permission.
3. Student pictures or names can be published on any public class, school or district website unless parents/guardians of students less than 18 years of age “opt out” in writing to the principal in accordance with district Directory Information Policy 3233.
4. Users, including students, should never meet people in person that they have contacted on the system without parent/guardian permission.
5. If students encounter dangerous or inappropriate information or messages, they should notify the appropriate school authority.

Internet Safety – Instruction Overview

1. Age appropriate materials will be made available for use across grade levels.
2. Training on online safety issues and materials implementation will be made available for administration, staff and families.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT - Policy

3231 (Student Records): The district shall maintain those records necessary for the educational guidance and/or welfare of students, for orderly and efficient operation of schools, and as required by law. The parent or eligible student has a right to: 1) Inspect and review the student’s education records; 2) Request amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other right; 3) Consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that the Act and regulations in this part authorize disclosure without consent; 4) File with the U.S. Department of Education a complaint under Section 99.64 concerning alleged failures by the agency to comply with the requirements of the Act.

DRUG FREE SCHOOLS - Policy 5201

(Drug Free Schools, Community and Workplace): The Federal Drug Free Schools and Communities Act requires all school districts to communicate to their employees, students, and parents the necessity of maintaining a drug-free working and learning environment. This requirement places emphasis on conveying to students, employees, and parents the standards of conduct that are applicable to students and employees regarding illicit drugs and alcohol. Compliance with the following standards of conduct is mandatory.

1. The unlawful possession, use, sale or distribution of alcohol or illicit drugs by students and/or employees on school district property or as part of any school district activity is wrong and harmful. It is strictly prohibited and will not be tolerated under any circumstances.
2. Violation of this policy or any other district policy prohibiting drug or alcohol activity will subject students to disciplinary action (consistent with district discipline policies and local, state, and federal laws). Disciplinary action may include expulsion, completion of an appropriate rehabilitation program or referral for prosecution.
3. Violation of this policy or any other district policy prohibiting drug or alcohol activity by employees, consistent with any applicable Collective Bargaining Agreement, will subject employees to disciplinary action (consistent with local, state, and federal laws). Disciplinary action may include termination of employment, completion of an appropriate rehabilitation program or referral for prosecution.
4. The district will provide information about any available drug and alcohol counseling and rehabilitation and re-entry programs that are available to students and/or employees.

COMPREHENSIVE NONDISCRIMINATION STATEMENT

The Walla Walla School District does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

The Walla Walla School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact (509) 527-3000. The Assistant Director of Personnel, 364 South Park Street, Walla Walla, Washington 99362, (509) 527-3000, has been designated to handle questions and complaints of alleged discrimination.

NONDISCRIMINATION AND AFFIRMATIVE ACTION - Policy 5010

(Nondiscrimination and Affirmative Action): The Walla Walla School District will provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training. Such equal employment opportunity will be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability. The Walla Walla School District complies with all Title IX/RCW 28A.640 and Section 504 requirements and does not discriminate against any protected class as defined by state and federal regulations.

This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. The Work Place Diversity Plan is on file and available for review from building administrators and the Administration Office, 364 South Park Street, Walla Walla, WA. Copies are available upon request. Individuals with disabilities who require assistance or special arrangements to attend a program or activity sponsored by the Walla Walla Public Schools should contact the district's compliance officer 24 hours in advance of the event to arrange accommodation.

Inquiries regarding accommodation, compliance and/or grievance procedures may be directed to the Personnel Department, 364 South Park Street, Walla Walla, WA 99362 (509) 527-3000.

NONDISCRIMINATION – STUDENTS - Policy 3210

The district will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without regard to race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation (including gender expression or identity), marital status, the presence of any sensory, mental or physical disability, participation in the Boy Scouts of America or the use of a trained dog guide or service animal by a person with a disability. District programs will be free from sexual harassment.

DISCRIMINATION, HARASSMENT, INTIMIDATION AND BULLYING PROHIBITED - Policy 3207

(Unlawful Discrimination, Harassment Intimidation, and Bullying — including cyber-bullying — Prohibited) The District is committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers, and patrons that is free from harassment, intimidation or bullying.

“Harassment, intimidation or bullying” means any intentionally written message or image - including those that are electronically transmitted - verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental or physical disability or other distinguishing characteristics, when an act: Physically harms a student or damages the student's property; Has the effect of substantially interfering with a student's education; Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; Has the effect of substantially disrupting the orderly operation of the school. Reporting procedures are available on the district web site (www.wwps.org) and by contacting Building Administrators or the District Office.

HOMELESS STUDENTS - Policy 3115

(Enrollment Rights and Services) To the extent practical and as required by law, the district will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school.

Homeless students will be provided district services for which they are eligible, including Head Start and comparable pre-school programs, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs and school nutrition programs.

SEXUAL HARASSMENT - Policy 5011

The district is committed to a positive and productive education and working environment free from discrimination, including sexual harassment. The district prohibits sexual harassment of students, employees and others involved in school district activities. Sexual harassment can occur adult to student, student to adult, student to student, adult to adult, male to female, female to male, male to male and female to female. The district will take prompt, equitable and remedial action within its authority on reports, complaints and grievances alleging sexual harassment that come to the attention of the district, either formally or informally. Allegations of criminal misconduct will be reported to law enforcement and suspected child abuse will be reported to law enforcement or Child Protective Services. Persons found to have been subjected to sexual harassment will have appropriate school district services made reasonably available to them and adverse consequences of the harassment will be reviewed and remedied, as appropriate.

SPECIAL EDUCATION - Policy 2161

(Special Education and Related Services for Eligible Students): If your child has a mental, physical, or developmental impairment or disability that has a major impact on learning, seeing, hearing, breathing, speaking, working, and caring for oneself or performing manual tasks, s/he may be eligible for special education, related services and/or specialized educational accommodations. For more information, to refer your child for screening, or to make your youngster a focus of concern, please contact the Special Programs Department at 364 South Park, 527-3000. The eligible age range is from birth to 21 years.

PARENT NOTIFICATION - RESPONSE TO INTERVENTION

Response to Intervention (RTI) is a way of organizing instruction and assessment that has two purposes:

1. To identify children needing help in reading, math, writing, and prevent the development of serious learning problems; and
2. To identify children who, even when given extra help, make very limited progress. Research has shown that these children sometimes have a learning disability.

SERVICES AND STRATEGIES OUR DISTRICT PROVIDES TO ENSURE ALL CHILDREN ARE LEARNING:

TIER I:

The student receives core instruction from their general education teacher at a particular age or grade level.

TIER II A:

The student receives research based interventions used with students whose progress places them at some risk for not meeting instructional goals and whose skill needs are easily grouped with other students of similar needs.

TIER II B:

The student receives individualized research based interventions used with students whose progress places them at high risk for not meeting instructional goals and whose skill needs are so unique as to require individualized instructional approaches. Progress monitoring will be conducted on all students to identify the effectiveness of the intervention and make adjustments accordingly.

WHEN CHILDREN CONTINUE TO HAVE DIFFICULTY:

The school will keep you informed of your child's progress. If you and the school have tried several interventions, and progress continues to be limited, you may be asked to give consent for an evaluation. The purpose of such an evaluation is to determine what your child's educational needs are, and to consider whether your child may have a learning disability. A parent may request an evaluation for special education services at any time, including any stage of the RTI process. To request a special education evaluation, contact your building learning specialist or school counselor.

STUDENTS' RIGHTS AND RESPONSIBILITIES - Policy 3200

(Students Rights & Responsibilities): In order to maintain and advance the district's mission, it shall be the responsibility and duty of each student to pursue his/her course of studies, comply with written rules of the district which are adopted pursuant to and in compliance with WAC 392-400, RCW 28A.04.132, RCW 28A.305.160, RCW 28A.600.010, RCW 28A.600.200 and submit to reasonable corrective action or punishment imposed by the district and its agents for violation(s) of such rules.

No student shall be deprived of the right to an equal educational opportunity without due process of the law. Detailed information concerning students' rights, responsibilities, discipline, disciplinary action and due process may be found in Walla Walla School Board Policy and Procedures 3200 and WAC 392-400. The Procedures that contain WAC 392-400 and information regarding student due process may be obtained upon request during business hours at the principal's office at each school building or by contacting the Personnel Department at the Walla Walla Public Schools Administration Building at 364 South Park.

TOBACCO FREE SCHOOLS AND GROUNDS - Policy 4215

(Use of Tobacco on School Property): The Board of Directors of the Walla Walla School District recognizes that the use of tobacco may create a health hazard for tobacco users as well as non-users. In order to protect the health of students, staff, and the general public, and to provide a healthy working and learning environment, the Walla Walla School District prohibits the use of tobacco products on school district property or in school district buildings.

Smoking or use of any kind of lighted pipe, cigar, cigarette, or any other lighted smoking equipment, material, or smokeless tobacco products shall be prohibited on all district property, other properties leased or rented to the Walla Walla School District for any educationally related purpose, and in district-owned vehicles. THIS POLICY INCLUDES PUBLIC ATTENDANCE AT ALL EXTRACURRICULAR AND ATHLETIC EVENTS.

COMPULSORY ATTENDANCE - Policy 3110

(Qualification of Attendance & Placement & Policy #3121 - Compulsory Attendance): Children eight years of age and children under eighteen years of age are required by law to attend private or public school. Children six or seven years of age are required to attend private or public school once they have been registered for school.

Under certain circumstances, children who are at least sixteen and less than eighteen years of age may be excused from further attendance at school. The superintendent shall exercise his or her authority to grant exceptions. A resident student who has been granted an exception retains the right to enroll as a part-time student and shall be entitled to take any course and receive any ancillary services offered by a public school to full-time students.

EXCUSED AND UNEXCUSED ABSENCES - Policy 3122

Excused & Unexcused Absences): Regular school attendance is necessary for mastery of the educational program provided to students of the district. Students at times, may appropriately may be absent from class. The following principles will govern the development and administration of attendance procedures within the district:

THE FOLLOWING ARE VALID EXCUSES FOR ABSENCES:

1. Participation in a district or school approved activity or instructional program;
2. Illness, health condition or medical appointment (including, but not limited to, medical, counseling, dental or optometry);

3. Family emergency, including, but not limited to, a death or illness in the family;
4. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
5. Court, judicial proceeding or serving on a jury;
6. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
7. State-recognized search and rescue activities consistent with RCW 28A.225.055;
8. Absence directly related to the student's homeless status;
9. Absence resulting from a disciplinary/corrective action. (e.g., short-term or long-term suspension, emergency expulsion);
10. Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity.

The school principal (or designee) has the authority to determine if an absence meets the abovecriteria for an excused absence.

If an absence is excused, the student will be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher. In participation type classes, a student's grade may be affected because of the student's inability to make up the activities conducted during a class period.

UNEXCUSED:

Absences not noted above may be considered as unexcused absences. A student's grade may be affected if a graded activity or assignment occurs during the period of time when the student is absent. Due process procedures as established in Policy #3200 will be followed. It will be the responsibility of the building principals and certificated staff to enforce the district's attendance policies and procedures. Because the full knowledge and cooperation of students and parents is necessary for the success of the policies and procedures, procedures will be disseminated broadly and made available to parents and students annually.

The school will notify a student's parent/guardian in writing or by telephone whenever the student has failed to attend school after one unexcused absence within any month during the current school year. A conference with the parent/guardian will be held after two unexcused absences within any month during the current school year. Should the child's unexcused absences continue, the Interagency Truancy Committee will be asked to take corrective action up to and including petitioning the court system for assistance.

