WALLA WALLA PUBLIC SCHOOLS 

FACILITIES & OPERATIONS

1174 ENTLEY ST. ◈WALLA WALLA ◈WA ◈ 99362

◈ 509-527-3017 ◈ FAX 509-527-5561 ◈

INTERIOR SIGN / NAME PLATE REQUEST FORM

**Send completed request to sshake@wwps.org**

**All signs are paid for by the ordering building. You will receive an invoice from Inland Saxum Printing for payment.**

Location:

Location Contact Name:  Phone:

Date:

**Background Color:** **☐** Sage (PI)

Letter color is white. **☐** Green (GP)

**☐** Burgundy (PPt, GA)

**☐** Blue (BR, SH)

**☐** Royal Blue (WA)

**☐** Purple (PA)

**☐** Brown (PPt. Office)

**☐** Black (ED, PA, PPt, WA, BE)

**☐** Gray (AD)

**Backing:** **☒** Adhesive **☐** Holes drilled for screws

**Plate Dimensions: ☒** 8 X 2

**☐** 10 X 2

**☐** Other Size

**Desk Top Holder:** **☐** Gold (Brass)

(Fits 10 X 2 plate) **☐** Silver

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**Multiple Line Sign:**

Quantity

1>

2>

3>

4>

**Name Plates:**

Type name exactly the way you want it printed:

**1.**

Quantity

**2.**

Quantity

**3.**

Quantity

**4.**

Quantity

**5.**

Quantity

**6.**

Quantity

**7.**

Quantity

**8.**

Quantity