

## **Business Office**

364 South Park Street • Walla Walla WA 99362-3249• FAX (509) 526-1682 • (509) 527-3000

## **WORKERS' COMPENSATION – SELF INSURED**

## WHAT TO TELL THE MEDICAL PROVIDER

- \* Inform the medical provider that this is a work related incident
- \* Walla Walla Public Schools is Self-Insured through the ESD trust.

  Do not file an L & I State Fund claim.
- \* Provide the medical provider with your claim number If you do not have a claim number yet, call ESD 112 from the provider's office to obtain a number. The phone number is 1-800-749-5861.
- \* Instruct the medical provider to forward all claim information to: ESD 112 Workers' Compensation Claims Department 2500 NE 65<sup>th</sup> Ave, Vancouver, WA 98661-6812 (phone 360-750-7504; 1-800-749-5861; fax 360-750-9836)
- \* Provide the "work status report" and letter to the attending physician (attached to this packet).
- \*Ask for a copy of the Work Status Report before leaving to provide to your employer.
- \* Schedule return appointments if needed.

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