

# Walla Walla Public Schools

## Business Office Due Date Calendar

### 2016-2017

September 2016					October 2016					November 2016					December 2016									
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F					
				1	2								1	2	3	4				1	2			
5	6	7	8	9	3	4	5	6	7	7	8	9	10	11	5	6	7	8	9					
12	13	14	15	16	10	11	12	13	14	14	15	16	17	18	12	13	14	15	16					
19	20	21	22	23	17	18	19	20	21	21	22	23	24	25	19	20	21	22	23					
26	27	28	29	30	24	25	26	27	28	28	29	30			26	27	28	29	30					
					31																			
January 2017					February 2017					March 2017					April 2017									
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F					
	2	3	4	5	6				1	2	3				1	2	3							
9	10	11	12	13	6	7	8	9	10	6	7	8	9	10	3	4	5	6	7					
16	17	18	19	20	13	14	15	16	17	13	14	15	16	17	10	11	12	13	14					
23	24	25	26	27	20	21	22	23	24	20	21	22	23	24	17	18	19	20	21					
30	31				27	28				27	28	29	30	31*	24	25	26	27	28					
May 2017					June 2017					July 2017					August 2017									
M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F					
	1	2	3	4	5					1	2		3	4	5	6	7				1	2	3	4
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14	7	8	9	10	11					
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21	14	15	16	17	18					
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28	21	22	23	24	25					
2	30	31			26	27	28	29	30**	31					28	29	30	31						

\*Due to Spring Break 4/3-7/17

\*\*Due to Independence Day Holiday

- =PCard Transaction Summarized Due to Account Payable
- =Timesheets Due to Payroll
- =Invoices, travel & Reimb Due to Accounts Pay (45-day rule applies)